

**MASON-OCEANA 911 BOARD**  
**MEETING MINUTES**  
**November 17, 2021**

<b>PRESENT:</b> Derrek Wilson	Ron Christians	Tim Kozal
Jim Coleman	Jody Hartley	Craig Mast
Brad Fritcher	Laude Hartrum	Matt Murphy
Tom Trenner	Jim Herrema	

**ABSENT:** Jim Duram

**STAFF:** Ray Hasil - Director  
Todd Myers  
Chris Ernst  
Connie Blaauw

**MEETING CALLED TO ORDER:** Meeting called to order by Chairman Mast at 10:00 a.m.

**GUEST/CITIZEN PARTICIPATION:** Garry McKeen

**APPROVAL OF AGENDA:** Agenda was presented as part of the Board packet.

**Motion by Hartrum and supported by Kozal to approve the agenda as presented. Voice Vote. Motion Carried.**

**MINUTES OF THE PREVIOUS MEETING:**

September 2021 minutes were presented as part of the Board packet.

**Motion by Hartrum and supported by Wilson to accept the September 15, 2021 Board Meeting Minutes. Voice Vote. Motion Carried.**

**TREASURER'S REPORT:** Hartley presented the Treasurer's report for September and October 2021.

Total Revenues – September 2021: \$ 0.00 and October 2021: \$ 102,902.86

Total Expenditures – September 2021: \$ 114,504.40 and October 2021: \$ 139,372.65

Fund Balance as of September 2021: \$ 1,386,512.11 and October 2021 - \$ 1,336,170.35

**Motion by Christians and supported by Trenner to accept the October Treasurer's report, and approve the payment of claims for November 2021 in the amount of \$580.87. Voice Vote. Motion Carried.**

**Motion by Hartrum and supported by Trenner to accept the September Treasurer's report. Voice Vote. Motion Carried.**

**COMMITTEE MEETINGS**

Personnel Committee – Wilson turned it over to Hasil to give the report, the minutes of the meeting were included in the Board packet. Hasil stated that Personnel committee, met twice to discuss the employee compensation for 2022.

Finance Committee – Hartley gave a report from the meeting. Both Hartley and Hasil stated that they believe that the projected revenue for 2022 is a low estimate. Hasil explained that he would rather be surprised than disappointed. Mast stated a lot of work went into the employee increase and budget for 2022, by both Personnel and Finance Committees. Mast stated the Board can choose to pass the budget as a whole or go individually through each motion forwarded to the Board by Finance.

**Motion by Kozal and supported by Hartley to accept the 2022 budget as presented in the amount of \$1,962,000.**

Mast called for further discussion. Herrema stated with inflation and cost of living increasing, he would like the Board to leave open the option to re-address the wages in 2023 and 2024. Mast stated the both committees also addressed that concern. Do to the fact that there is not a union, nothing stops us from coming back and re-evaluate employee's wages in 2023 and 2024. Following the discussion, a Roll Call Vote was taken.

**Roll Call on the previous motion: Wilson, yea; Jim Coleman, yea; Fritcher, yea; Trenner, yea; Christians, yea; Hartley, yea; Hartrum, yea; Herrema, yea; Kozal, yea; and Mast, yea.**

## **DIRECTOR'S REPORT:**

### Personnel

- Trainee Jazmin Goerbig completed her training on September 17.
- Supervisor Danielle Hawley resigned on September 28.
- Two new part-time telecommunicators began training.
- With the Life EMS dispatching trial ending, 911 scrambled to get 3 part-time employees certified for their initial emergency medical dispatch certification in Sandusky, MI. Despite several setbacks with power outages, hot water outages, and being 3 of the 4 in the entire class, all 3 worked well together very well to make it a success.
- We have a part-time staff member on quarantine due to being a COVID close-contact.
- Part-time telecommunicator Austin Revilla accepted a full-time slot vacancy. His first day as a full-time employee was October 31.
- Ray conducted 1-on-1 discussions with every 911 employee. A supervisor meeting was held October 19 to discuss those results. A staff meeting was then held November 9 that outlined some changes. Among them are that 911 administration will adjust hours so they are working at least a few hours into the night shift one day per week.
- Todd & Chris attended Michigan's Emerging Technologies conference.
- Connie attended the Michigan Government Finance Officers Association conference.
- Connie attended the annual MERS conference.
- Todd & Chris attended the annual Peninsula Fiber Network user group meeting.
- Ray, supervisor Stacy Gregwer and telecommunicator Austin Revilla attended Michigan's annual APCO/NENA conference.
- Amy Heer retired after 26+ year of service. Her last day was November 13.
- Part-time telecommunicator Jazmin Goerbig accepted a full-time slot vacancy and her first day as a full-time employee was November 14.
- A full-time telecommunicator is off on medical leave through November 29.

### Collaboration Projects

- CAD AVL- (Todd Myers)
- Todd and Chris have been working with the Jail Diversion Committee to produce targeted data that will help establish baselines and goals.

- Todd, Chris and telecommunicator Josh McGahan filled in at Newaygo Co CD for a couple hours so that all of their 911 staff could attend services for a fallen co-worker. This included a final alarm, and all dispatch-related activity. Ray attended the funeral service.
- Ray participated in an ISO review of 911. Several Oceana County FD's had an ISO inspection late this year.
- Ray met with Pentwater Township officials to discuss emergency planning.

#### Radio Communications Updates

- Lakeshore Coverage- Ray's attendance of the International Wireless Communications Expo provided a look at the future of public safety communications.
- Encryption- no update

#### Other Updates

- 911 Local Telephone Surcharge Sunset- the bill is out of the House and was briefly in and out of the Senate committee last week. We are hoping it will be approved right after Thanksgiving.
- Chart of Accounts- (Connie)
- UPS replacement- the new UPS will be installed November 29-December 1. There will be several phases and a power outage of up to 4 hours is unavoidable. (Todd/Chris).

### International Wireless Communications Expo (IWCE) Notes

#### FirstNet

- If you're interested or already use FirstNet for data, you should consider HPUE (high power user equipment) devices. They are allowed 10x the signal a regular data modem is allowed. AT&T has branded their HPUE products under the name MegaRange. Use devices that have the amplifier inside the antenna (minimizes signal loss).
- The first 5 years of the FirstNet buildout is complete and there are now voice solutions being pursued. A battle between AT&T and all other carriers (especially Verizon) is quietly raging. The other carriers want access from their respective cores to the AT&T FirstNet core. Both AT&T and FirstNet are standing firm.
- **The future of public safety communications will use a combination of traditional land mobile radio (LMR) networks, cellular data networks, and Wi-Fi access.**

#### Mission Critical Push-to-Talk (MCPTT)

- MCPTT complies with a 3GPP standard ([www.3gpp.org](http://www.3gpp.org))
- As time goes on, radio communication systems like MPSCS will integrate with MCPTT systems
- Motorola's Wave PTT is operational on MPSCS but it is not MCPTT compliant. Instead, look to see Motorola Critical Connect deployed on MPSCS; it is MCPTT compliant.

#### NFPA 1802

- NFPA 1802- "Standard on Two-Way, Portable RF Voice Communications Devices for Use by Emergency Services Personnel in the Hazard Zone"
- Work on this radio standard began in March 2013 and was just recently completed
- NFPA worked with thermal imaging cameras for info on how to build fire-resistant radios
- Some of the requirements include:
  - Heating radio to 350 degrees and then dropping radio in 15' of water for 15 minutes
  - Must survive a 10'drop from 8 sides at three temps ranging from neg 4 degrees through 160 degrees
  - Radio must be preheated to 350 degrees for 15 minutes, and then still work after exposure to 1500-2100 degrees for 10 seconds.
  - Work after tumbling at least 2,700 times in 3 hours

- Work after heated to 500 degrees for 5 minutes
- Data log last 2000 events
- Expect to see these fire service radios available from manufacturers in 2022
- An initial quote on an APX NEXT XN tri-band portable with AES256 encryption, one year of FirstNet, an extension mic and Bluetooth came in at \$15,000.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

New 911 Board member – Lt. James Coleman is the new MSP representative to our Board, he will replace Forner on the both Communications and TAC Committees.

Opposition to 911 radio encryption – a copy of a letter that was mailed to several Board representatives was included in the Board packet.

2022 Budget – approved under Committee meetings above.

Lake Michigan Credit Union CD matures 11/24/2021 – Hasil asked the Board to approve moving the total amount of the CD to our UAL with MERS, and close our accounts with Lake Michigan Credit Union. The balance on the CD as of 10/31/21 totaled \$109,267.70. A discussion was held followed by a motion.

**Motion by Hartrum and supported by Coleman to authorize the 911 Director to move the entire balance of the Lake Michigan Credit Union CD that matures on 11/24/21 to our unfunded accrued liabilities (UAL) in our MERS Defined Benefit retirement plan and closing our accounts with Lake Michigan Credit Union.**

With no further discussion a Roll Call Vote was taken.

**Roll Call on the previous motion: Wilson, yea; Jim Coleman, yea; Fritcher, yea; Trenner, yea; Christians, yea; Hartley, yea; Hartrum, yea; Herrema, yea; Kozal, yea; and Mast, yea.**

2022 Healthcare plan approval – approved above with the 2022 budget.

The meeting was adjourned at 10:59am

NEXT SCHEDULED meeting will be December 15, 2021 at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary