

**MASON-OCEANA 911 BOARD**  
**MEETING MINUTES**  
**January 19, 2022**

**PRESENT:** Kim Cole  
Brad Fritcher  
Tom Trenner  
Ron Christians

Jody Hartley  
Laude Hartrum  
Jim Herrema  
Tim Kozal

Troy Maloney  
Craig Mast  
Matt Murphy

**ABSENT:** Jim Coleman

**STAFF:** Ray Hasil  
Todd Myers  
Chris Ernst  
Connie Blaauw

**MEETING CALLED TO ORDER:** Meeting called to order by Chairman Mast at 10:00 a.m.

**GUEST/CITIZEN PARTICIPATION:** Garry McKeen

**APPROVAL OF AGENDA:** Agenda was presented as part of the Board packet. Request to add under New Business a 4<sup>th</sup> person requesting release of HSA funds for 2022.

**Motion by Cole and supported by Hartrum to approve the agenda with the amendment noted above. Voice Vote. Motion Carried.**

**MINUTES OF THE PREVIOUS MEETING:**

December 2021 minutes were presented as part of the Board packet.

**Motion by Herrema and supported by Christians to accept the December 15, 2021 Board Meeting Minutes. Voice Vote. Motion Carried.**

**TREASURER'S REPORT:** Hartley presented the Treasurer's report for December 2021.

Total Revenues – December 2021: \$ 17,481.99  
Total Expenditures – December 2021: \$ 392,674.91  
Fund Balance as of December 2021 - \$ 1,080,859.13

**Motion by Kozal and supported by Fritcher to accept the December Treasurer's report, and approve the payment of claims for January 2022 in the amount of \$77.88. Voice Vote. Motion Carried.**

**COMMITTEE MEETINGS - None**

## Personnel

- Trainee Alexis Krueger is progressing well in step 3.
- New trainee Mandy Highland is progressing well.
- We accepted the resignation of a part-time trainee that was in step 3.
- Retiree Amy Heer is back with us as a part-time employee. Retirees are typically limited to 1,000 hours per year but MERS announced that because of the pandemic, the limit is removed for 2022.
- 911 dayshifts were hit hard by COVID late last week and staffing challenges continue into this week.

## Collaboration Projects

- CAD- we met with Muskegon Co 911 administration to discuss current projects. Muskegon Co has signed with Central Square for CAD and are targeting a July 2023 go-live date. We had not met with them since spring and exchanged quite a bit of information.
- Lake County CAD- no update.

## Radio Communications Updates

- Ludington Elementary School tour- Chris, Ray and Todd toured the new school with LPD SRO Austin Morris on January 5. A report of our observations was provided to school administration and public safety stakeholders.
- Ransomware Readiness- we went through a Ransomware Readiness Assessment on Friday 1/7/22. The assessment was conducted with the Cybersecurity & Infrastructure Security Agency's Emergency Communications Division. A 'deficiency report' was provided that gave us a nice gap analysis of where to begin focusing on ransomware cybersecurity.
- Lakeshore Coverage- no update.
- Encryption- 911 provided Motorola with 160 law enforcement APX serial numbers for quotes on the cost to upgrade to AES 256. We are meeting with Motorola on Thursday, January 20 at 11 am and hope to have numbers for a communications committee meeting.

## Other Updates

- Mason-Oceana 911 was randomly selected for a state 911 compliance review. The review includes a comprehensive review of state/local 911 revenues and expenditures, dispatcher training fund revenues and expenditures, policies, facility, 911 equipment & software.
- 911 Local Telephone Surcharge Sunset- the bill was signed into law by the Governor on 12/17/21. The measure guarantees prepaid and point-of-sale funding for 911 centers around Michigan for years to come.
- An unknown vehicle pulled into our east parking lot Sunday night. When the driver didn't exit the vehicle, we peeked out the east door. The driver exited and seemed either impaired or disoriented. He said he was told to register a firearm with us. It was dark on a Sunday night and needless to say, we shut the door and transmitted the information to law enforcement from both counties. 7 cars responded and we are thankful for their fast response.

## **OLD BUSINESS:**

None

**NEW BUSINESS:**

New Board member

Troy Maloney was introduced at the beginning of the Board meeting. He is the Oceana EMS Representative to the 911 Board and also the EM for Oceana County. He will be appointed to our Communications Committee. Mast stated all other appointments will remain the same as they were in 2021.

4 employees have requested their complete 2022 HSA funds to be released. After a brief conversation a motion was heard.

**Motion by Hartley and supported by Cole to approve the release of 2022 HSA funds to the requesting employees. Voice Vote. Motion Carried.**

Following the motion Herrema asked if we should consider releasing all employees HSA annually in January each year. He stated that other employers release the funds annually, and that would save us from approving each request throughout the year. Hasil stated we moved from an annual release back in 2014 after a financial hardship. This issue will be passed on to the Personnel Committee at their next meeting.

**Motion by Maloney and supported by Hartrum to adjourn the meeting. Voice Vote. Motion Carried.**

With no further business the meeting was adjourned at 10:29am

NEXT SCHEDULED meeting will be February 16, 2022, at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary