

**MASON-OCEANA 911 BOARD  
MEETING MINUTES  
July 21, 2021**

**PRESENT:** Kim Cole  
Brad Fritcher  
Tom Trenner  
Craig Hardy

Jody Hartley  
Laude Hartrum  
Jim Herrema  
Tim Kozal

Craig Mast  
Jeff White  
Ron Christians  
Matt Murphy

**ABSENT:** Jim Duram and Dale Goodrich

**STAFF:** Ray Hasil  
Todd Myers  
Chris Ernst  
Connie Blaauw

**GUEST/CITIZEN PARTICIPATION:** Liz Reimink, Garry McKeen and Daryl Johnson

**MEETING CALLED TO ORDER:** Meeting called to order by Chairman White at 10:02 a.m.

**APPROVAL OF AGENDA:** Agenda was presented as part of the Board packet.

**Motion by Mast and supported by Hartrum to approve the agenda. Voice Vote. Motion Carried.**

**2020 Audit presentation by Ian Rees with Gabridge & Gabridge**

Rees stated that we received the best opinion that is given in an audit. He went over our financial highlights and discussed the State of Michigan's move to Uniform Chart of Accounts for all public entities. Rees stated Gabridge & Gabridge's accountants worked with Blaauw on the conversion of the general ledger account numbers. With our end of year closing 12/31 each year the State requires we make our move to the new Chart of Accounts by 1/1/2022. Hasil stated we are on line to go live by 9/1/2021.

**MINUTES OF THE PREVIOUS MEETING:**

June 2021 minutes were presented as part of the Board packet.

**Motion by Hartley and supported by Mast to accept the June 16, 2021 Board Meeting Minutes. Voice Vote. Motion Carried.**

**TREASURER'S REPORT:** Hartley presented the Treasurer's report for June of 2021.

Total Revenues – June 2021: \$44,645.08

Total Expenditures – June 2021: \$123,719.21

Fund Balance as of June 2021: \$1,398,175.80

**Motion by Hartrum and supported by Cole to accept the Treasurer's report, and approve the payment of claims for July 2021 in the amount of \$127.65. Voice Vote. Motion Carried.**

**COMMITTEE MEETINGS**

Communication Committee

Mast reported that the Communications Committee met July 7<sup>th</sup>. The minutes of the meeting were included in the Board packet. Hasil stated at this time we are waiting to hear back from Motorola and Chrouch with results of their site range and cost study.

Approved: 8/18/2021

## **DIRECTOR'S REPORT:**

### Personnel

- Telecommunicator trainee Austin completed his training in early July.
- Telecommunicator trainee Jazmin Goerbig is midway through Step 3 and progressing as expected.
- We continue to experience extremely low numbers of applicants for our part-time telecommunicator position.

### Collaboration Projects

- Life EMS Conferencing Trial Run- (update provided in communications committee meeting notes)
- CentralSquare Pro (CS Pro) CAD Updates:
  - Portal- went live in early June and gives agencies the ability to view all the current incident information including times and unit IDs for all units that responded.

### Radio Communications Updates

- Meeting with Motorola and Chrouch- (update provided in communications committee meeting notes)

### Other Updates

- HVAC replacement- replacement of our 3 primary building HVAC units was completed.
- UPS replacement- the new UPS has been ordered and we are working with the vendor and C&I Electric on how to best install the new unit.
- SERT is migrating from a text-based notification to Active911 notifications.
- 911's migration to a new virtual machine server has been successfully completed.
- 911 Local Telephone Surcharge Sunset- the Michigan Communication Director's Association (MCDA) continues to work with lobbyists and legislators regarding the sunset of the surcharge this December. Sponsors are identified and the push for approval will ramp up in September.
- Chart of Accounts we are very close to testing and will go live soon after. The changes will comply with a State of Michigan mandate for all public entities.
- FCC 911 Fee Diversion Legislation- the FCC adopted several Michigan comments like including "other emergency communications services" within the scope of 911 fees that are reasonably ancillary. So far, the newest draft is including key wording that will allow states with well established guidelines (like Michigan) for how monies collected in the name of 911 services are actually spent on 911 services.

**OLD BUSINESS:** None

### **NEW BUSINESS:**

Staff request for HSA funds to be released.

One employee has requested that their HSA funds for the remainder of the year be released. After a brief discussion a motion was heard.

**Motion by Mast and supported by Hartley to approve the release of the employees HSA funds for the remainder of 2021. Voice Vote. Motion Carried.**

Millage levy amount for both Counties

Hasil recommended that the Board approve the full .014 mills be levied in both Mason and Oceana County for the 2021 tax roll, this is no change from the previous year. After a discussion a motion was heard.

**Motion by Hartley and supported by Kozal to request 0.14 mills be levied in both Mason and Oceana County for the 2021 tax roll.**

Approved: 8/18/2021

There being no further business the meeting was adjourned at 11:09am.

NEXT SCHEDULED meeting will be August 18, 2021 at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary