

MASON-OCEANA 911 BOARD
MEETING MINUTES
December 15, 2021

PRESENT: Kim Cole
John Forner
Brad Fritcher
Craig Hardy

Jody Hartley
Laude Hartrum
Jim Herrema
Craig Mast

Matt Murphy
Ron Christians

ABSENT: Jim Duram and Dale Goodrich

STAFF: Ray Hasil
Todd Myers
Chris Ernst
Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Mast at 10:01 a.m.

GUEST/CITIZEN PARTICIPATION: Liz Reimink and Garry McKeen

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Hartley and supported by Forner to approve the agenda as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

November 2021 minutes were presented as part of the Board packet.

Motion by Hardy and supported by Hartrum to accept the November 17, 2021 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: Hartley presented the Treasurer's report for November 2021.

Total Revenues – November 2021: \$ 238,341.51
Total Expenditures – November 2021: \$ 134,829.94
Fund Balance as of November 2021 - \$ 1,438,115.21

Motion by Hartrum and supported by Cole to accept the November Treasurer's report, and approve the payment of claims for December 2021 in the amount of \$90.75. Voice Vote. Motion Carried.

COMMITTEE MEETINGS - None

DIRECTOR'S REPORT:

Personnel

- Trainee Alexis Krueger completed step 2 (of 4) last week and began step 3 this week.
- Trainee Kelsey Mecher completed step 2 (of 4) Sunday and began step 3 yesterday.
- New trainee Mandy Highland began her training on step 1 last week.
- The 911 staff continues to experience COVID-related absences. Keeping the floor staffed has been challenging and the entire staff has done a great job of making sure we maintain our minimum staffing levels.

Collaboration Projects

- CAD- along with the OCSO, we met with our CAD vendor (CentralSquare) on November 18 to discuss issues that we believe need to be addressed.
- Jail Diversion Committee- Todd and Chris submitted requested data to the committee on 12/8.
- Lake County CAD- Lake County uses Superior CAD and like many other PSAPs is looking ahead to replacing the legacy system. They would like to see what adding on to our CAD would look like. I don't believe any of our 911 committee involvement is needed at this early stage until both PSAPs work out some details of what a CAD merger might look like.

Radio Communications Updates

- MPSCS User Group Meeting- Ray, Todd & Chris attended the first-ever MPSCS User Group meeting on December 14 in Traverse City. The meeting was different from previous user group meetings that travelled around the state but were much, much smaller. This meeting provided a full day of MPSCS and related updates. All MPSCS staff was in attendance and overall, the meeting proved very productive.
- New voice channels on area towers- Consumers Energy will soon communicate on the MPSCS. To help with the additional radio traffic, new voice channels were installed on area MPSCS tower sites.
- Lakeshore Coverage- the future of public safety communications is a combination of communication technologies. The cornerstone will be traditional land mobile radio (LMR) systems like the MPSCS statewide system. Systems of the future will include mission-critical push-to-talk (MCPTT) that can communicate on the MPSCS LMR system via Wi-Fi, FirstNet and mobile data. EXAMPLE: think of it was a single radio being able to work on 800 and Nextel seamlessly. Areas with poor LMR coverage will have access points where MCPTT can instead be used. These MCPTT systems are not quite ready for daily use but will be in 2 or 3 years. For that reason, I do not recommend that 911 invest in expensive MPSCS tower sites for lakeshore coverage. Instead, much less expensive options exist and I believe we're ready to meet as a group to look at alternatives that are far less expensive.
- Encryption- 911 has formally requested a quote to upgrade 160 local and county law enforcement APX radios, plus all four 911 consoles for multikey AES 256 encryption. The 160 radios were obtained from 911's database of known radios in the area and serial numbers were also provided, which should allow us to have an accurate picture of what it will take to upgrade existing radios already in service, (at least radios that are APX models). Even if they could handle encryption (I'm not sure either way if they can), it doesn't make sense to consider any XTS or XTL radios. Small PDs have already stated they don't have funds to purchase new radios. Also, there are at least 111 additional state and federal radios that would need to be upgraded at their expense. We will need to engage with state and federal agencies so they would have adequate time to fund and program these changes.

Other Updates

- 911 Local Telephone Surcharge Sunset- the bill passed in the senate on November 30 by a vote of 36-0 (2 members did not vote). This success was the result of a concentrated effort by Michigan APCO, Michigan NENA, and the Michigan Communication Director's Association (MCDA).
- Chart of Accounts- (Connie)

- Wireless tank level transmitters were recently installed on both of 911's propane tanks. Rather than walking out to where our tanks sit, this change allows us to view weekly readings from our computers.
- UPS replacement- the migration to a new UPS required us to move all mission-critical systems like CAD, radio, recorder and Viper E911 to temporary power runs. Some of our equipment has dual power supplies and those were easy to migrate. Many other devices still use just 1 power supply and, in those cases, the device had to be powered down completely before being brought back online. Day 1 was spent cutting systems to temporary power and verifying systems were still working as expected. Day 2 was spent removing the old UPS and having our electricians wire in the new UPS. Day 3 was spent with a UPS technician bring the new UPS online, and then cutting all our systems back over to battery backup power. The new UPS is much smaller than our old one and delivers more power. It also messages us in the event of an outage, event, etc. Todd and Chris did an excellent job on this project.

OLD BUSINESS:

None

NEW BUSINESS:

Employee Required Contributions for 2022

Hasil explained the employee contributions towards their benefits, needs approval by the Board for audit purposes. In 2022 the full-time employees will be required to pay 4% of their gross check to their MERS retirement plan, 20% of their health care coverage and 1% of their gross check for their Health Care Savings Plan. After a discussion a motion was heard.

Motion by Fritcher and supported by Hartrum to approve the employee required contributions for 2022 as listed above. Voice Vote. Motion Carried.

Budget Amendment

Hasil requested a budget amendment from the closed CD with Lake Michigan Credit Union that was approved at November's Board meeting. At the auditor's request there needs to be a budget amendment to complete the entry within our books. After a discussion a motion was heard.

Motion by Hartrum and supported by Hartley to approve the budget amendment as listed above. A roll call vote was taken:

Cole, yea; Forner, yea; Fritcher, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Herrema, yea; Murphy, yea; and Mast, yea. Motion Carried.

With no further business the meeting was adjourned at 10:41am

NEXT SCHEDULED meeting will be January 19, 2022, at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary