

MASON-OCEANA 911 BOARD
MEETING MINUTES
April 21, 2021

PRESENT: Kim Cole
Jim Duram
Brad Fritcher
Craig Hardy
Jody Hartley
Laude Hartrum
Jim Herrema
Tim Kozal
Craig Mast
Jeff White
Jesse Bowman
Tom Trenner

ABSENT: Dale Goodrich

STAFF: Ray Hasil - 911 Center, Pentwater Twp., Oceana County, MI
Todd Myers - 911 Center, Pentwater Twp., Oceana County, MI
Chris Ernst - 911 Center, Pentwater Twp., Oceana County, MI
Connie Blaauw - 911 Center, Pentwater Twp., Oceana County, MI

Attending remotely: Cole – Ludington, Mason County, MI
Duram – Dalton Twp., Muskegon County, MI
Fritcher – Ferry Twp., Oceana County, MI
Hardy – Hart, Oceana County, MI
Hartley- Hamlin Twp., Mason County, MI
Hartrum – Pentwater, Oceana County. MI
Herrema – Baldwin, Lake County, MI
Kozal – Ludington, Mason County, MI
Mast – Hart, Oceana County, MI
White – Hart, Oceana County, MI
Jesse Bowman – Pentwater, Oceana County, MI
Trenner – Custer Twp., Mason County, MI
Reimink – Custer Twp., Mason County, MI

GUEST/CITIZEN PARTICIPATION: None

Due to the Coronavirus and the Governor closing non-essential business in the State, this meeting was held virtually using the Zoom Ap. All information was posted on our site to allow for citizen participation.

MEETING CALLED TO ORDER: Meeting called to order by Chairman White at 10:00 a.m.

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Hartrum and supported by Hartley to approve the agenda as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

March 2021 minutes were presented as part of the Board packet.

Motion by Hartley and supported by Hartrum to accept the March 17, 2021 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER’S REPORT: Hartley presented the Treasurer’s report for March of 2021.

Total Revenues – March 2021: \$242,603.37

Approved: 5/19/2021

Total Expenditures – March 2021: \$124,036.63

Fund Balance as of March 2021: \$1,484,114.02

Motion by Mast and supported by Herrema to accept the Treasurer’s report, and approve the payment of claims for April 2021 in the amount of \$213.77. Voice Vote. Motion Carried.

COMMITTEE MEETINGS

The TAC Committee met on March 23rd and April 6th, 2021 to discuss the correspondence from Criminal Justice Information Center (CJIS) regarding a possible LEIN violation. Hasil advised that the TAC committee decided that we will remove P911 from all radio and pagers that are in violation with LEIN policy. Hasil will be responding with a status report to LEIN Field Services by April 24th then the final response by 6/8/21.

Duram asked if a LEIN talk group could be added. Hasil stated that was discuss by the TAC committee however it was determined that the issues with Law Enforcement having to switch talk groups and Dispatch having to monitor yet another talk group, would create a high potential for missed radio traffic.

Cole stated that this has created Statewide issues, Mason County Courthouse now has no means to communicate with Dispatch and Law Enforcement. Cole stated a solution need to be figured out asap. White asked if E911 would be an option for Courthouse Security or others that need to communicate through Dispatch. Hasil said that would be an option. It was decided that a TAC committee meeting will be set up within the next weeks followed by a Communications committee meeting. White suggested that there be a day or two between the two meeting so there is time for the Communications to review the TAC committee meeting minutes before they meet.

DIRECTOR’S REPORT:

Personnel

- Trainee Austin Revilla is doing very well and has moved on to Step 2 (of 4) of the training process. He is on track to complete training sometime in early to mid-July.
- One of our part-time trainees resigned. We had a 3rd candidate identified and ready to start. That new trainee is now in her 2nd week.

Collaboration Projects

- CentralSquare Pro (CS Pro) CAD Update- after being pushed back twice, we went live with our new CAD on Tuesday, April 13. Todd and Chris have done an amazing job of working with both 911 staff and responders on how to use the new system. The CAD upgrade represents the biggest change at Mason-Oceana 911 since moving into our current facility in 2003.
- As expected, there is still much CAD implementation cleanup work to do for Todd and Chris.
- Newaygo County shares our CAD, and they also went live with CS Pro on 4/13. Both their Dispatch center (with CAD) and Sheriff Office (with RMS/JMS). We have already seen some benefits of the RMS/JMS data that was brought in by NCSO.

Radio Communications Updates

- 911 Communications Support Services Document- (no update).
- Shoreline Coverage- (no update) when weather permits, we will work with Shelby-Benona FD to perform a test by mounting an antenna on their aerial to see how much an elevated antenna would affect coverage.

Other Updates

- Life EMS Conferencing Trial- we are working with both medical control boards to get approval to begin the trial. 911 policy has been developed and is ready for the trial.

- Sprint and PageGate- we are unable to send text-based notifications to Sprint users. Sprint began unexpectedly rejecting our PageGate feed and despite many attempts, we have not been able to get in contact with anyone from Sprint for assistance.
- LEIN Violation Correspondence- the 45-day mark of the possible LEIN violation notice from CJIC is this Sunday and Ray will be filing an update as required. With the CAD cut slowly settling, agencies will be contacted by Ray, Todd and Chris to schedule re-programming of radios and pagers to remove instances of XXP911 talkgroup(s) that are no longer approved by Mason-Oceana 911 per MOUs. A final report is required June 8, 2021.
- Liz Reimink visited 911 on April 16 to take pictures for new IDs for 911 staff.
- COVID- our facility remains closed to the public.

OLD BUSINESS:

Discussion was held under TAC committee report.

NEW BUSINESS:

Request for one employee's HSA funds be released for the remainder of the year. Kozal asked if the was an additional employee from last months request, Hasil stated that yes, it is.

Motion by Mast and supported by Cole to release the remainder of the year's HSA funds to the employee that made the request. Voice Vote. Motion Carried.

There being no further business the meeting was adjourned at 10:35 a.m.

NEXT SCHEDULED meeting will be May 19, 2021 at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary