

**MASON-OCEANA 911 BOARD**  
**MEETING MINUTES**  
**September 16, 2020**

**PRESENT:** Kim Cole                      Laude Hartrum                      Craig Mast  
                  Jim Duram                      Jim Herrema                      Bob Walker  
                  Brad Fritcher                      Chuck Lange                      Jeff White

**ABSENT:** Tim Kozal

**STAFF:** Ray Hasil  
                  Todd Meyers  
                  Connie Blaauw

**CITIZEN(S):** Garry McKeen

Due to the Coronavirus and the Governor closing non-essential business in the State, this meeting was held virtually using the Zoom Ap. All information was posted on our site to allow for citizen participation.

**MEETING CALLED TO ORDER:** Meeting called to order by Chairman White at 10:00 a.m.

**CITIZEN PARTICIPATION:** Gary McKeen from Little Pt. Sable Association

**APPROVAL OF AGENDA:** Agenda was presented as part of the Board packet. White mentioned that the time listed on the agenda should be 10am not 1pm. Hasil asked to add changes to the By-Laws under new business, the updated considerations were emailed on 8/25/20.

**Motion by Lange and supported by Hartrum to approve the agenda with the noted changes. Voice Vote. Motion Carried.**

**MINUTES OF THE PREVIOUS MEETING:**

August 2020 minutes were presented as part of the Board packet.

**Motion by Hartrum and supported by Mast to accept the August 19, 2020 Board Meeting Minutes. Voice Vote. Motion Carried.**

**TREASURER'S REPORT:** Lange presented the Treasurer's report for August of 2020.

Total Revenues: August 2020: \$276,611.99

Total Expenditures: August 2020: \$124,901.77

Fund Balance as of August 31, 2020: \$1,235,183.64

**Motion by Walker and supported by Duram to accept the Treasurer's report, and approve the payment of claims for September in the amount of \$529.02. Voice Vote. Motion Carried.**

**COMMITTEE MEETINGS:**

Personnel Committee

Approved: 10/21/2020

Hasil read two motions made by the Personnel Committee on 9/9/20. The first motion is regarding the leave time employees have used due to situations involving Covid-19, the Committee recommended the Full Board to follow the Federal guidelines regarding the leave time. Hasil discussed the CARES Act along with Emergency Paid Sick Leave Act (EPSLA) and Emergency Family and Medical Leave Expansion Act (EFMLEA). White asked who would be covering this time the Employer or the Employee's leave banks. White stated that the Committee stated it is not clear under the Federal guidelines. Hasil stated he has reached out for clarification. Lange stated we could set this matter aside to wait for a legal position, Herrema agreed. Herrema stated that Life EMS is not requiring the employee who is off due to a Covid-19 incident, to use their leave banks to cover the time off. Hartrum said Pentwater PD is considering the leave to be administrative and employees are not required to use their leave banks. Mast asked if Hasil has reached out to get a legal position, Hasil said he has. Walker asked if legal would also give an opinion on an incident if an employee ended up on long term and if this could result in a worker's comp claim. Hasil stated he would follow up with out legal team and report back to the Board.

The second matter of discussion was regarding Hazard pay under the CARES Act. Personnel recommended to the Finance Committee that all hourly staff be paid \$1,000. allowed under the Act.

#### Finance Committee

Meeting occurred this morning before the full Board meeting. Finance recommended to the Full Board the payment to each hourly employee \$1,000. of Hazard pay.

#### **Motion by Hartrum and supported by Mast to pay each hourly employee \$1,000. for Hazard pay as allowed under the CARES Act.**

Motion was followed by further discussion. Hasil stated we are waiting to hear back from the Michigan Dept. of Treasury on the results of the awards by the State to reimburse the funds paid out. The announcement keeps getting pushed back, but last word is that we will hear by the end of the week. Due to the fact that less than half of the allowable funds have been request, we expect to receive the award. After the discussion a roll call vote was taken.

**Roll Call Vote: Cole yes; Duram yes; Hartrum yes; Herrema yes; Fritcher yes; Lange yes; Mast yes; Walker yes and White yes. Motion Carried.**

Finance Committee also discussed the Shelby State Bank CD that matures on 9/22/20. Finance recommended to the Full Board that \$100,000 be applied to our UAL with MERS and the remaining funds go to another investment, whether MI Class or a CD with a financial institution with the best rate.

**Motion by Lange and supported by Walker to take the funds from the mature CD with Shelby State Bank and apply \$100,000. to our MERS UAL and allow Hasil along with the Chairman or the Treasurer to invest the remaining funds with MI Class or in a CD with a financial institution that would offer the best rate. Roll Call Vote: Cole yes; Duram yes; Hartrum yes; Herrema yes; Fritcher yes; Lange yes; Mast yes; Walker yes and White yes. Motion Carried.**

#### **OLD BUSINESS:**

Brad Fritcher as primary and Jesse Bowman as alternate were sent to the Oceana Board of Commissioners as nominations to represent the Oceana County Fire Dept. on the 911 Board. Walker stated that both were approved.

Hasil stated that the Mason County FD Board Rep. is still open. Lange stated that Mason County Board of Commissioners will be going back to Western and Rural Fire Authorities to find a representative.

Walker stated that the Post Commander's alternate should just be listed as his designee. Hartrum stated he agreed and that the Sheriff's alternate should be the same, his designee, as the Sheriff is appointed by the people. Mast, Cole and Lange all agreed.

Walker stated on the millage request for Oceana County due to the Headlee roll back the amount of millage will be .0138. Walker stated this is a small difference but wanted it noted.

## **NEW BUSINESS:**

By Law changes

Hasil stated the purposed changes were emailed to each member on 8/25/20. There was a discussion, Hasil stated he would write up the changes discussed and email them out to each member in time to have a final draft at the next Board meeting.

## **DIRECTOR'S REPORT:**

### Personnel

- Supervisor Pat Dancz resigned her position as supervisor. The job has been posted internally and a replacement must be named before 2021 vacation and shift picks can proceed. Interviews will take place on October 1.

### Collaboration Projects

- CentralSquare Pro CAD Update (Todd)

### Radio Communications Updates

- Ray recommends that all fire departments consider programming at least one radio-direct 8TAC in their home zone. The recommendation stems from a large fire in a dead zone along the lakeshore where the local FD could not communicate.
- Ray attended a conference call with the Little Point Sable Association. Ray and Todd will visit them tomorrow to demonstrate some of 911's backup communications capabilities and to discuss ideas they have for installing an antenna on one of their resident's towers.
- Ray is working on a document that describes different communication services that agencies may request in the event of communication problems on incidents and re-affirmation that communications support may be requested by any agency on any incident. Todd, Ray & Chris are all have advanced knowledge and training on how to create communication solutions when primary systems don't work.
- Free Soil TTA install- we confirmed yesterday that the Free Soil TTA has been installed at the top of the Free Soil tower.
- Old VHF and UHF antennas and line feeds were removed from the Free Soil and Ludington sites. VHF capabilities remain on the 911 and Star Hill sites for siren activations in Oceana Co.
- Bucks Corner (US-31/Meisenheimer) TTA- installation was requested yesterday and should be installed in the next 2 months.
- 800 MHz pager scanning policy- the communications committee meeting was cancelled because there was no FD representation from both countys' having vacancies in their FD representation to the 911 Board.

### Other Updates

- Indoor LED Lighting Upgrade- the server room lights were replaced this week and our rebate application is ready to be sent in.
- COVID- our facility remains closed to the public through the end of September. We will re-evaluate an extension at the end of the month.
- Tower cam- the repaired tower cam was reinstalled and is working well.
- Our 25-year anniversary logo was printed on a nice, 4' wall-mounted sign through Safety Decals of Ludington. It looks very nice.

- 81 Frontier residents that lost their land line and internet service on July 17 saw their service restored on September 9.

There being no further business the meeting was adjourned at 11:13 a.m.

NEXT SCHEDULED meeting will be October 21, 2020 at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary