

MASON-OCEANA 911 BOARD
MEETING MINUTES
June 17, 2020

PRESENT: Kim Cole Jim Herrema Craig Mast
 Jim Duram Tim Kozal Bob Walker
 Laude Hartrum Chuck Lange Jeff White

ABSENT: Matt Bryant

STAFF: Ray Hasil
 Todd Meyers
 Connie Blaauw

GUEST: Brad Fritcher and Kate Carrigan

Due to the Coronavirus and the Governor closing non-essential business in the State, this meeting was held virtually using the Zoom Ap. All information was posted on our site to allow for citizen participation.

MEETING CALLED TO ORDER: Meeting called to order by Chairman White at 10:04 a.m.

CITIZEN PARTICIPATION: None

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Lange and supported by Hartrum to approve the agenda as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

May 2020 minutes were presented as part of the Board packet.

Motion by Hartrum and supported by Mast to accept the May 13, 2020 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: Lange presented the Treasurer's report for May of 2020.

Total Revenues: May 2020: \$297,289.95

Total Expenditures: May 2020: \$184,937.41

Fund Balance as of May 31, 2020: \$1,379,804.52

Motion by Walker and supported by Mast to accept the Treasurer's report. A second motion by Mast and supported by Cole to approve the payment of claims for June in the amount of \$151.04. A Roll Call vote was taken on the two motions.

Roll Call Vote: Kozal yes; Cole yes; Duram yes; Hartrum yes; Herrema yes; Lange yes; Mast yes; Walker yes; and White yes. Motion Carried.

COMMITTEE MEETINGS: None

Approved: 07/15/2020

DIRECTOR'S REPORT:

Personnel

- Leslie Best, Amy Heer and Pat Dancz, along with our organization, celebrated 25 years of service on May 22, 2020. There was a very well-written article posted by Oceana County Press and we have ordered a framed printing of the article.
- Our part-time employees have really stepped-up to keep overtime costs down.

Collaboration Projects

- CAD (Todd)

Other Updates

- COVID- the center will remain closed to the public through the end of June.
- Protests- 911 worked with area law enforcement on a tentative communications plan in the event of large protests.
- We will be working with OCSO, MCSO and MSP to develop a documented policy on how units are dispatched to incidents. The policy will help further define exactly how 'closest car' is implemented.
- Audit- we are waiting for our first in-person meeting to have the audit presented, presumably July 15
- July 25 Open House- we are tentatively planning a 25-Year Anniversary open house on July 25, pending what COVID orders will and will not allow us to do. We have quite a few cleanup projects in process including: weed & retention pond spraying, landscaping mulch, weeding & hedge trimming, new address sign, linoleum floor buffing and waxing, east door re-painting, ordering SWAG, new flag pole, pressure washing concrete and window sills and blacktop sealcoating.
- New fax machine- a new fax machine used only to print incoming faxes was installed between the Mason and Oceana console positions. There was an issue with incoming faxes being missed in the copy room and the new machine makes it easy to see and hear when there is an incoming fax.
- EMD Tablet- we tested an emergency medical dispatch protocol tablet but quickly returned it because it was terribly slow compared to using our cardsets.
- 800 MHz pager scanning policy- in progress, no update.
- 911 Plan Update- no update.
- Future radio projects:
 - Addition of TTA's to all area towers- no update
 - Path diversity connecting Bucks Corner site to Ludington- no update
 - Directional Hamlin improvement from the Ludington site- no update
 - Free Soil TTA install- no update
- 911 Millage- final ballot language has been approved by 911 for both counties.

OLD BUSINESS:

Personnel Committee Covid 19 & Time off

No meeting was held, Hasil stated a meeting will be planned in the near future.

Indoor LED Light Upgrades

Quotes from C&I Electric and Martech were included in the Board packet. Myers stated that the total of the Martech quote should not have included \$2,616.00 as this was from another job. Martech's total quote is \$11,587.00. A discussion was held followed by a motion.

Motion by Lange and supported by Cole to accept the quote from C&I Electric. With no further discussion a Roll Call Vote was taken.

Roll Call Vote: Kozal yes; Cole yes; Duram yes; Hartrum yes; Herrema yes; Lange yes; Mast yes; Walker yes; and White yes. Motion Carried.

NEW BUSINESS:

Mason County Local Law Enforcement 911 Board Representative

Hasil advised he received a letter from Mason County Board of Commissioners approving Chief Tim Kozal as the representative to the 911 Board and Chief Matt Murphy as the alternate.

Hasil also reported that he received an email from Greg Frick this week advising that he no longer is a member of any Fire Dept. in Oceana County and will no longer be the representative for the 911 Board. Hasil stated at the upcoming July Fire Chief's meeting a new representative will be appointed as well as an alternate and that will be passed on to the County Board for approval.

CentralSquare payments

Hasil explained that we have outstanding quarterly invoices with CentralSquare of the invoices \$30,000. is the responsibility of Newaygo County. CentralSquare is not able to bill us separately from Newaygo. Hasil has been in communications with the current CD Director at Newaygo County and the Under Sheriff with Newaygo Sheriff Dept. and they stated have agreed to pay their portion of the bills. Hasil wanted to make the Board aware of the payment we will be making in full and invoicing Newaygo County. Lange stated that he is okay with the payment and invoicing having received a commitment from Newaygo County, and felt no motion was needed. Walker agreed with Lange.

There being no further business the meeting was adjourned at 10:41 a.m.

NEXT SCHEDULED meeting will be July 15, 2020 at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary