

**MASON-OCEANA 911 BOARD
MEETING MINUTES
February 19, 2020**

PRESENT: Mark Barnett Laude Hartrum Bob Walker
 Matt Bryant Jim Herrema Jeff White
 Kim Cole Chuck Lange
 Jim Duram Craig Mast

ABSENT: Greg Frick

STAFF: Ray Hasil
 Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Barnett at 10:00 a.m.

CITIZEN PARTICIPATION: None

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Lange and supported by Cole to approve the agenda. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

January Board minutes were presented as part of the Board packet. A request to change the wording in the first paragraph, first sentence of page four in the packet; sentence reads “regarding Geo Files with Rothbury Twp.” requested to change to “regarding Geo Files with Grant Township/Village of Rothbury”.

Motion by Lange and supported by Walker to accept the, January 15 2020 Board Meeting Minutes with the above correction. Voice Vote. Motion Carried.

TREASURER’S REPORT: Walker presented the Treasurer’s report for January 2020.

Total Revenues: \$49,013.35

Total Expenditures: \$104,711.57

Fund Balance as of January 31, 2020: \$894,010.04

Motion by Hartrum and supported by Mast to accept the Treasurer’s reports and to approve the payment of claims for February in the amount of \$464.47. Voice Vote. Motion Carried.

Communications Committee

The committee met on January 29, 2020, to discuss jurisdictional issues involving Double JJ property listed as Grant Township vs Rothbury Village. Walker stated he is only requesting that this is being worked on, stating this past weekend the County was sent to an unwanted subject when the correct jurisdiction would have made it a Rothbury PD call. Mast stated Walker brings up a good point and he plans on addressing the charging document issue at the next Chief’s meeting.

Approved: 04/08/2020

Second topic was a request to add P911 into Fire Dept. pagers. Hasil sent all Fire Depts. copies of Walkerville and Pentwater sample policy. No response as of today has been heard from the Depts. Communications Committee's next meeting is this Friday, February 21 at 10am.

DIRECTOR'S REPORT:

Personnel

- Patrick Soper is scheduled to begin step 3 later this week.

Collaboration Projects

- Mid Mitt – all parties have signed the intergov. Gratiot and Lake come online this year.
- CAD – kickoff meeting is complete and attentions will shift to CAD as focus shifts away from 800 MHz paging and new console furniture installation.

Other Updates

- Console Replacement – installation began yesterday and while we are excited for the finished product, electric upgrades and R56 grounding have presented their challenges. Overhead lighting in the dispatch area is being upgraded to dimmable LEDs. We are retro fitting our existing enclosures to save thousands on new lights. Todd has been instrumental in preparation for all the changes. Supervisor Chris Ernst and Telecommunicator Josh McGahan have helped considerably with prep work and installation. We filled a large garbage can with old cabling that was no longer needed and we're still finding more wiring to remove daily.
- 800 MHz Paging – Todd and Chris have done an absolutely amazing job. Between the two, most fire departments have been visited after-hours to customize pagers for fire departments.
- 911 Plan Update – no update.
- Future radio projects:
 - Addition of TTA's to all area towers – no update
 - Path diversity connecting Bucks Corner site to Ludington – no update
 - Directional Hamlin improvement from the Ludington site – no update
 - Free Soil TTA install – no update
- 911 Millage – Ray and Connie are working with both counties to finalize ballot language.

Hasil requested permission from the Board to attempt to sell the old pagers for a higher price than originally stated. A discussion was held followed by a motion.

Motion by Walker and supported by Lange allowing the Director to sell the pagers with all monies received going back to each agency that turned them in. Voice Vote. Motion Carried.

OLD BUSINESS:

Millage renewal for the August 2020 ballot.

Walker stated that Oceana County has four millages coming due at the same time this August. He asked if the Board would like to consider changing the 911 millage to an eight-year renewal vs a six year. He acknowledged that Mason County has their 911 renewal set at six years also and both Counties need to have the same period of time for the renewal. Hasil asked if it would be considered a new millage if the number of years changes. Walker stated it would not have to be a new millage request. Barnett stated he believes we would have to look into this further to see if there would be any unknown affects to the change. Lange stated he does not want to change to an eight-year renewal. Barnett asked if there is a motion requesting the change. No motion was heard.

By-Law revision

Walker made a motion supported by Hartrum to adopt the new language as presented.

Approved: 04/08/2020

Barnett asked if there was any discussion. Herrema asked if there was a need to clarify the “at first meeting” in the wording. A discussion was held followed by a vote.

Voice Vote. Motion Carried.

APX 8000 quote

Hasil asked for approval to purchase an APX 8000 radio for \$6,767.25. A discussion was held followed by a motion.

Motion by Herrema and supported by Mast to approve the above purchase of the APX 8000 radio. Voice Vote. Motion Carried.

Duram stated that if an interface cable was purchased for approximately \$300 to \$400 it would increase the value to the radio.

Motion by Duram and supported by Cole to approve the purchase of the interface cable as stated above. Voice Vote. Motion Carried.

Unused console furniture disposal

Hasil advised the Board that Lake County is no longer interested in the old consoles and that he would like to get rid of them quickly to have the clutter removed. A discussion was held followed by a motion.

Motion by Lange and supported by Walker giving Hasil the permission to dispose of the console furniture and chairs as he sees fit. Voice Vote. Motion Carried.

Election of new Executive Board Officers

Barnett gave a brief overview of previous years elections. Barnett asked if the Board wants the election of Officer for 2020.

Motion by Lange and supported by White to have an election of the Executive Board for 2020.

Walker asked how we came to have a Treasurer of our Board as Oceana and Mason County does not have a Treasurer listed in their 2013 Intergovernmental agreement for the 911 Board, only Chair, Vice Chair and Secretary. Lange stated there were conversations in the past of oversight and our auditors were involved in that discussion. Barnett stated it is a good check and balance and he believes it is needed. Lange stated that a Treasurer position is listed in our By-Laws as part of our Executive Board. White stated that the Counties Intergovernmental agreement would be the minimal needed, we can have additional positions as we see fit. Walker stated he will have Oceana County add a Treasurer to their document. Barnett stated that both County Administrators should review their Intergovernmental Agreement for the 911 Center.

Election of New Executive Officer

Walker stated he would resign his position as Treasurer, stating he sees a benefit of having a Treasurer from each County rotating this position.

Barnett nominated White as Chairman, Cole as Vice Chair and Lange as Treasurer.

Walker made a motion supported by Mast to close the nominations and accept the above names and positions as listed. Voice Vote. Motion Carried.

Walker made a motion supported by Barnett to remove Barnett's and Walker's name from all of our Financial Institutions and have them replaced with the new 2020 Chairman White and Treasurer Lange. Director Hasil will remain unchanged as a signer. Voice Vote. Motion Carried.

There being no further business the meeting was adjourned at 11:18 a.m.

NEXT SCHEDULED meeting will be March 18, 2020 at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary