

**MASON-OCEANA 911 BOARD  
MEETING MINUTES  
August 19, 2020**

**PRESENT:**      Kim Cole                      Jim Herrema                      Craig Mast  
                    Jim Duram                      Tim Kozal                      Bob Walker  
                    Laude Hartrum                      Chuck Lange                      Jeff White

**ABSENT:**      Matt Bryant and Bob Walker

**STAFF:**      Ray Hasil                      Todd Meyers                      Connie Blaauw

**GUEST:**      Brad Fritcher and Liz Reimink

Due to the Coronavirus and the Governor closing non-essential business in the State, this meeting was held virtually using the Zoom Ap. All information was posted on our site to allow for citizen participation.

**MEETING CALLED TO ORDER:** Meeting called to order by Chairman White at 10:05 a.m.

**CITIZEN PARTICIPATION:** None

**APPROVAL OF AGENDA:** Agenda was presented as part of the Board packet.

**Motion by Lange and supported by Cole to approve the agenda as presented. Voice Vote. Motion Carried.**

**MINUTES OF THE PREVIOUS MEETING:**

July 2020 minutes were presented as part of the Board packet.

**Motion by Hartrum and supported by Herrema to accept the July 15, 2020 Board Meeting Minutes. Voice Vote. Motion Carried.**

**TREASURER'S REPORT:** Lange presented the Treasurer's report for July of 2020.

Total Revenues: July 2020: \$84,222.34

Total Expenditures: July 2020: \$154,776.88

Fund Balance as of July 31, 2020: \$1,100,565.69

Approved: 09/16/2020

**Motion by Kozal and supported by Lange to accept the Treasurer’s report, and approve the payment of claims for August in the amount of \$552.54. Voice Vote. Motion Carried.**

Hasil advised the Board of a Budget amendments included in the Board packet. This brings our accounts back in line after the proposed amended adjustments. Hasil advised Newaygo County will be sending their payment for the CentralSquare reimbursement to us this week.

**Motion by Hartrum and supported by Lange to approve the proposed Budget amendment.**

White asked if there was further discussion. Hartrum asked where the \$100,000. was coming from. Hasil stated that was from the Boards approved earlier this year to pay down the MERS UAL. That amount would come from an increase to the budget. Further discussion was held followed by a Roll Call Vote.

**Roll Call Vote: Cole yes; Duram yes; Hartrum yes; Herrema yes; Kozal yes; Lange yes; Mast yes; and White yes. Motion Carried.**

Chairman appointment to Committees

Hasil explained that there has been some concern regarding the number of Board members that set on our Committees. The issue is with the Open Meetings Act and quorums, with our Chairman sitting in on each Committee as an advisory. Our Legal Counsel was contacted but did not give a firm position, stating we may want to consider having only four members with the addition of the Chairman on each Committee in order to prevent any future concerns. Hartrum and Mast believe this would be the best practice moving forward.

Chairman White’s Committee appointment is as follows:

- Personnel Committee - White, Cole, Kozal, Lange and Mast
- Communications Committee – White, Duram, Fritcher, Herrema and Mast
- Finance Committee – White, Hartrum, Kozal, Lange and Walker
- TAC Committee – White, Cole, Duram, Mast and Walker

White asked for any comment or input.

**COMMITTEE MEETINGS:** None

**DIRECTOR’S REPORT:**

Personnel

- 911 is working through their first known staff member that tested positive with COVID. We have been working closely with the health department to develop a plan that protects the staff. Two other employees are flagged as “close contact” and have also been taken off the schedule for 14 days.

Collaboration Projects

- CAD (Todd)- the new CentralSquare Pro CAD is expected to go live by the end of 2020. Data conversion meetings begin this month.

## Other Updates

- COVID Hazard Pay- grant awards will be announced late August or early September, which will allow enough time for agencies to pay employees by the September 30 deadline.
- Lawsuit- in the case of John Heykoop D/B/A Eagle Towing (Plaintiff) vs Director Ray Hasil and the Mason-Oceana 911 Board (Defendants), both defendants received notice of a stipulated order of dismissal with prejudice and without costs or attorney fees to either party.
- Indoor LED Lighting Upgrade- all but the server room, showers and EOC have been completed. Because of the brightness of the new LED lights, most rooms had fewer fixtures installed. We went from 67 fixtures to 50 fixtures around the building. We have a surplus of fluorescent fixtures and bulbs.
- Recording System Upgrade- takes place today and tomorrow.
- COVID- our facility remains closed to the public through the end of August at a minimum.
- Closest Car Policy meeting- no update.
- Tower cam- the repaired tower cam will be reinstalled on 8/25.
- 800 MHz pager scanning policy- in progress, no update.
- MTR removals at Free Soil and Ludington sites- Ray and Todd successfully worked with the MPSCS's Network Communication Center to coordinate the removal of our MTR 2000 repeaters. The old MTRs will serve as backups for our existing MTRs in Oceana Co that are used only for tornado siren activations.
- 911 is working with a group of 81 Frontier residents that lost their land line and internet service on July 17. Service has not yet been restored because the line runs under Pentwater Lake. The residents affected live in an area with virtually no options other than satellite. Many do not currently have a way to call 911 from within their home.
- Free Soil TTA install- no update
- 911 Millage- our millage proposal on the August ballot successfully passed in both Counties. Mason Co increased from 78.9% in 2014 to 80.5% in 2020. Oceana Co increased from 69.1% in 2014 to 76.6% in 2020.

## **OLD BUSINESS:**

Oceana County Fire Department 911 Board Representative

Brad Fritcher was appointed as primary and Jesse Bowman as the alternate. They will go through the approval process by the County Board of Commissioners next week.

## **NEW BUSINESS:**

Millage levy amount for both Counties

Hasil requested that we levy the same amount as the previous year, 0.14 mills. in both Mason and Oceana Counties.

**Motion by Kozal and supported by Mast to request 0.14 mills. which is the same as the previous year.**

**With no further discussion a Roll Call Vote was taken. Roll Call Vote: Cole yes; Duram yes; Hartrum yes; Herrema yes; Kozal yes; Lange yes; Mast yes and White yes. Motion Carried.**

Mini Split

Myers stated we now have two quotes for the replacing the air conditioner for the Server Room. Both quotes now include the work and removal of the old system. Martech's bid came in at \$6,344. and Premier's at \$5,900.

**Motion by Lange and supported by Cole to accept the bid from Premier.**

After further discussion a roll call was taken.

**Roll Call Vote: Cole yes; Duram yes; Hartrum yes; Herrema yes; Kozal yes; Lange yes; Mast yes and White yes. Motion Carried.**

There being no further business the meeting was adjourned at 11:20 a.m.

NEXT SCHEDULED meeting will be September 16, 2020 at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary