

**MASON-OCEANA 911 BOARD
MEETING MINUTES
NOVEMBER 21, 2018**

PRESENT: Mark Barnett Greg Frick Kevin Walk
 Matt Bryant Craig Mast Matt Kanitz for Jeff White
 Kim Cole Wally Taranko

ABSENT: Laude Hartrum and Bob Walker

STAFF: Ray Hasil
 Todd Myers
 Connie Blaauw

GUEST: Liz Reimink

MEETING CALLED TO ORDER: Meeting called to order by Barnett at 10:00 a.m.

CITIZEN PARTICIPATION: None

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet. Hasil asked to added to New Business: Employee required contributions towards 2019 benefits.

Motion by Taranko and supported by Walk to approve the agenda with the above-mentioned addition. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING: October Board minutes were presented within the Board packet. Mast mentioned that on top of page 3 the Motion shows supported by Mason. Referring back to the notes that support was made by Mast, correction was noted and the minutes will be updated.

Motion by Mast and supported by Cole to accept the October 17, 2018 Board Meeting Minutes with the correction noted above. Voice Vote. Motion Carried.

TREASURER'S REPORT: Hasil presented the Treasurer's report for October 31, 2018.

Total Revenues: \$78,228.10

Total Expenditures: \$101,777.60

Fund Balance as of October 31, 2018: \$651,862.32

Motion by Cole and supported by Walk to accept the Treasurer's report and to approve the payment of claims for November in the amount of \$202.24. Voice Vote. Motion Carried.

COMMITTEE REPORTS: None

DIRECTOR'S REPORT:

Personnel

- We are starting our part-time hiring process soon.
- Todd conducted the APCO 40-hour basic Telecommunicator course with our center hosting. This saved us from sending our new part-time employee out of the area to take the weeklong course.
- The two new supervisor positions were posted and four of the staff applied. The interview panel consisted of our two existing supervisors, Todd and I, plus a member of our 911 Board and two other area 911 Directors. I am pleased to announce that Chris Ernst and Dana Miller have accepted the new positions.

Collaboration Projects

- SIP cuts- we are very close to cutting the last one or two carriers. Once complete, we will maintain our CAMA trunks for 30 days and then disconnect them permanently.
- Mid Mitt- our meeting with Clare Co went well and there is already another planning meeting with West scheduled. The status of Wexford is not known.

Long-Term

- SNC Payment- was 26% higher from last years' 3rd quarter payment. This marks two consecutive quarters of significant increases due to the new funding mechanism. Per the State 911 office, it is important to note that these numbers could balance out once the funding streams have stabilized.
- LEIN Audit- IDS will be implemented early in 2019. Todd has an installation date set for ONESolution MCT and is looking to migrate a couple of agencies to begin testing.
- Mic Fee Credits- a balance of approximately \$185,000 will expire on 10/1/19. I received notice from MPSCS billing that our credits had expired 10/1/18 and produced an e-mail from them stating we were good until 10/1/19. They have not yet responded.
- 911 Plan Update- updating our 911 plan will be a fairly involved process that requires clerks to send certified mail to every government body in each county.
- Star Hill TTA- no update
- Security cameras- we have a quote from NSOIT to replace the cameras that were damaged from our most recent lightning strike. I will have more information at our December meeting.
- Line item migration to state mandates- Connie attended a governmental accounting class with BS&A and will speak to our migration plans.
- We have formally switched radio vendors from Tele-Rad to Chrouch.
- MERS- we have not yet received word on what adjustments will be made.
- Cybercrime Support Network- the new website fraudsupport.org was recently launched and I will be e-mailing a PR/Media kit for more information.
- 911 Millage- will need to be on the August 2020 ballot. Language is due 4PM on Friday, May 15, 2020. To meet the May deadline, it needs to go through county board approvals so we need to be looking for a January 15, 2020 911 Board approval for it to be to the County Boards by February 2020 and to the Clerk offices by March/April 2020.
- Newaygo Co Surcharge- the Newaygo Co surcharge increase on the November 2018 ballot passed. Yesterday, we attended a presentation on Harris radio consoles. Harris is being considered by Newaygo Co. The MPSCS recently announced a strategic partnership with Harris Corp that will allow Michigan PSAPs to have an alternative to Motorola.

A discussion was held regarding the switching of our radio vendor from Tele-Rad to Chrouch, then a motion was heard.

Motion by Frick and supported by Bryant to switch to Chrouch for our radio vendor. Voice Vote. Motion Carried.

Approved: 12/19/18

OLD BUSINESS:

Nixle update: Mason County's Emergency Manager Liz Reimink stated that Mason County is looking at Nixle as well as Rave and Code Red. Consumers Energy has express interest in working with Mason County to bring in a mass notification system and are talking about possible funding assistance also. Liz explained that we currently have IPAWS however it can only be used for major events. Myers mentioned that with any of the new systems we would need to promote it to the citizens as they would need to register in order to receive the alerts. Hasil asked with the amount of interest if we should have our Communication Committee attend a presentation. Liz stated her intern will be giving a presentation at the Local Emergency Planning Committee (LEPC) meeting December 18th, 4pm at the Sheriff's Department. It was agreed that our Communication Committee would attend the LEPC meeting.

911 paging equipment: Both Mason and Oceana County Fire agencies want to stay with VHF. Hasil will reach out to EMS and expects to have everything wrapped up by our next meeting.

911 Board By-Laws: Walker is out of town and at this time we have no update.

BCBS rebate check: Hasil stated after polling employees received at least four different suggestions. After much discussion it was suggested to look into a gym membership for employees both in Ludington and Hart. Hasil will follow up for our next meeting.

Disposal of Tables & Desk: Hasil received a request from Oceana County Sheriff's Office, stating they have a use for the tables.

Motion by Cole and supported by Frick to give the tables to Oceana County Sheriff's Office. Voice Vote. Motion Carried.

NEW BUSINESS:

Employee required contributions towards benefits for 2019. At our last audit, it was mentioned that required employee contributions towards their benefits should be approved by the Board.

Motion by Taranko and supported by Mast to require full-time employees to contribute the following towards their 2019 benefits: MERS retirement plan – employees to pay 3% of their gross check, BCBS – employees to pay 20% for their health care coverage and Health Care Savings Plan – employees to pay 1% of their gross check into the plan. Voice Vote. Motion Carried.

There being no further business the meeting was adjourned at 11:16 a.m.

NEXT SCHEDULED meeting will be December 19, 2018 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary