

**MASON-OCEANA 911 BOARD
MEETING MINUTES
MAY 16, 2018**

PRESENT: Mike Harrie for Mark Barnett Laude Hartrum Kevin Walk
 Matt Bryant Craig Mast Dan Yost
 Derrek Wilson for Kim Cole Wally Taranko
 Greg Frick Bob Walker

ABSENT: Jeff White

STAFF: Ray Hasil
 Todd Myers
 Connie Blaauw

GUEST: Joe Verlin - Auditor

MEETING CALLED TO ORDER: Meeting called to order by Wilson at 10:00 a.m.

CITIZEN PARTICIPATION: None.

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Taranko and supported by Mast to move the Audit Presentation to the beginning of the meeting. Voice Vote. Motion Carried.

Motion by Walker and supported by Mast to add to New Business, Gateway to Gateway reimbursement by Mason County and to approve the rest of the agenda as presented. Voice Vote. Motion Carried.

Joe Verlin from Gabridge & Co. gave a presentation to the Board of our annual financial report for the year ending December 31,2017. Mr. Verlin stated we achieved the highest positive rating possible, and that we have increased our net position over the previous year.

Walker asked Mr. Verlin a question about our internal monthly treasurer's report. Mr. Verlin stated that within our monthly treasurer's report, we are using figures that are both cash base accounting and accrual base accounting, with these two different figures we will not come back to a 1:1 ratio. Walker asked Mr. Verlin if he feels there is any concern with our monthly treasurer's report. Mr. Verlin stated he has looked over the reports and he has no concerns.

Motion by Walker and supported by Taranko to approve the Annual Financial Report from the Auditor. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING: April Board minutes were presented within the Board packet.

Motion by Frick and supported by Hartrum to accept the April 18, 2018 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: Walker presented the Treasurer's report for April 30, 2018.

Approved: 6/20/18

Total Revenues: \$ 83,307.17

Total Expenditures: \$131,907.87

Fund Balance as of April 30, 2018: \$504,211.80

Motion by Walk and supported by Mast to accept the Treasurer's report and to approve the payment of claims for May in the amount of \$398.96. Voice Vote. Motion Carried.

TAC COMMITTEE:

Mast presented the minutes from the TAC meeting on April 30, 2018. Hasil stated the Active Threat Drill that took place in Mason County on May 4, went well. However, he did not hear how timely PageGate messages were received. Hasil will look into the timeline that the PageGate messages were received at the Oceana County Drill on May 22. Wilson stated at Mason County drill the messages appeared to come through very timely.

DIRECTOR'S REPORT:

Personnel

- One trainee is in Step 2 of 4.
- We have decided to hold off on training a new employee due to the timing of them training during the extremely busy months, and then being released as things slow down.

Collaboration Projects

- SIP cuts- cuts are progressing
- Meceola Multinode- there is still cleanup taking place, mostly with call transfer issues for all 3 PSAPs and call recording issues with Meceola and Newaygo because their IP schemes were all changed.
- Active Assailant Nature Code- the first test of 911's initial steps (30-120 seconds) during an active assailant were exercised in a active threat and unification drill in Mason Co and May 4 an will again be exercised on May 22 at the Oceana Co active shooter exercise at Shelby First Baptist Church.

Other Updates

- LEIN Audit- our LEIN audit was May 10 and went well. 911's TACs are Leslie Best, Lizz Goldberg and Amy Grondsma. They, along with Todd, did an excellent job in preparing for the audit. There were some deficiencies noted but no major deficiencies. One area of concern, Intrusion Detection, will need to be addressed. Todd and I are working actively to look at our options and quote a solution.
- Walkerville FD- Colfax Township seems to be taking steps to contract with Walkerville Area Fire & Rescue.
- PowerDMS worked very well for our recent LEIN audit. We used it to digitally sign off on one training requirement and two LEIN documents.
- Lake County 911 notified Newaygo Co that two of the three employees that had submitted notice have agreed to stay on. For now, Lake Co is not seeking assistance from Newaygo Co.
- FirstNet- Verizon has started reaching out to public safety to talk about their flavor of FirstNet.
- Mic Fee Credits- a balance of approximately \$185,000 will expire on 10/1/19.
- 911 Plan Update- updating our 911 plan will be a fairly involved process that requires clerks to send certified mail to every government body in each county.
- ONESolution MCT- our implementation is on hold
- Star Hill TTA- coverage maps have been received from MPSCS and will be distributed soon. I have an inquiry in to MPSCS to see if state employees can be contracted to install a new TTA similar to what is being done to repair our Ludington site. It would be a big money saver.

Approved: 6/20/18

Community Outreach

- Ray spoke about collaborations with Newaygo and Meceola Central Dispatches at the West Central Michigan County Alliance dinner on April 30 at Double JJ.
- Ray presented to a Shelby 7th-Day Adventist dinner on May 14.

OLD BUSINESS: None

NEW BUSINESS:

City Watch decommission – Hasil stated City Watch is a major network security risk and would like to see it decommissioned by 12/31/18. Walk asked why wait till the end of the year. After further discussion a motion was made.

Motion by Hartrum and supported by Yost to decommission City Watch as of June 19, 2018. Voice Vote. Motion Carried.

Newaygo County Mic Fee Credit request – Newaygo is requesting \$4,200 of our Mic Fee credits. Hasil stated the money is there, and there is no issue. After discussion a motion was made.

Motion by Walker and supported by Mast to allow Newaygo County to purchase up to \$4,500.00 of our Mic fee Credits. Voice Vote. Motion Carried.

Gateway to Gateway reimbursement – Mason County Administrator asked what dollar amount we are looking for on the reimbursement. Hasil stated the annual cost is approximately \$1,200. After further discussion a motion was made.

Motion by Frick and supported by Hartrum to request \$400 annually from Mason County for Gateway to Gateway reimbursement. Voice Vote. Motion Carried.

There being no further business the meeting was adjourned at 11:11 a.m.

NEXT SCHEDULED meeting will be June 20, 2018 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary