

**MASON-OCEANA 911 BOARD
MEETING MINUTES
NOVEMBER 8, 2017**

PRESENT: Matt Bryant Laude Hartrum Kevin Walk
 Kim Cole Craig Mast Jeff White
 Greg Frick Wally Taranko

ABSENT: Barnett, Corey and Walker

STAFF: Ray Hasil
 Todd Myers
 Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Vice Chairman Cole at 10:01 a.m.

CITIZEN PARTICIPATION: None.

APPROVAL OF AGENDA:

Motion by Frick and supported by Mast to approve the Agenda as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

Minutes were presented within the Board packet.

Motion by Taranko and supported by White to accept the October 18, 2017 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: Treasurer's Report for the Month of October, presented by Hasil.

Total Revenues: \$126,878.38

Total Expenditures: \$292,942.01

Fund Balance: October 31, 2017: \$424,260.52

Motion by Hartrum and supported by Bryant to accept the Treasurer's report and to approve the payment of claims for November in the amount of \$69.85. Voice Vote. Motion Carried.

COMMITTEE REPORTS:

Cole gave an overview of the Personnel Committee meeting held 11/2/17 and the meeting held just before this Board meeting on 11/8/17. All motions were passed on to the Finance Committee for their consideration.

Cole also gave a report from the Finance Committee meeting held 11/2/17. The following motions were passed:

Approved: 12/20/17

Motion by Taranko and supported by Corey to recommend to the full Board a 2% wage increase to all employees and for the full-time employees the approval of MERS Health Care Savings Program with a 1% employer contribution and a 1% required contribution by the employees. Voice Vote. Motion Carried.

Motion by Cole and supported by Mast to recommend to the full Board a bonus paid to Hasil in the amount of \$1,000., Myers \$800. and Blaauw \$600. on the first payday in January, 2018. Voice Vote. Motion Carried.

Motion by Corey and supported by Taranko to recommend to the full Board the 2018 budget as presented by Director Hasil, which includes the 2018 Health Care Plan and the MERS 2018 rates as approved by the Personnel Committee. Voice Vote. Motion Carried.

Motion by Taranko and supported by White to approve the following:

- **A 2% wage increase across the board to all employees.**
- **MERS Health Care Savings Program for all full-time employees, with 1% employer contribution plus 1% employee contribution.**
- **Bonus paid to the Director in the amount of \$1,000., Operations Manager \$800. and Administrative Assistant \$600. paid the first payday in January, 2018.**
- **2018 Health Care Plan to remain with the same plan as 2017.**
- **MERS 2018 rates – keep the employee’s contribution at 3% of their wages, the employer to pay the employee division at 11.46% of wages and for the Director division paid at \$1,200. a month.**

Voice Vote. Motion Carried.

2018 Budget

Hasil stated our revenue is better than expected. He is planning on paying off the last two Mason County bond payments in early 2018. The total budget for 2018 is \$2,297,500.

Motion by Hartrum and supported by Mast to approve the 2018 budget as presented by Director Hasil in the amount of \$2,297,500. Voice Vote. Motion Carried.

DIRECTOR’S REPORT:

Personnel

- Interviews for 4 new part-time employees have been completed and all 4 have sat through observations on all 4 shifts. We will make our final decisions this afternoon.

Collaboration Projects

- SIP cuts- West unexpectedly pushed us back until January to cut to SIP. The Multinode join will take place in March.
- West maintenance training- West will be onsite December 11-15 to train Todd, Jason Wolford of Newaygo CD, and Terry Vogel of Meceola CD. The training will allow Mason-Oceana to save \$6,000 per year in Viper maintenance costs.
- MiCJIN- LiveScan was cut yesterday and caused a LEIN outage overnight due to a configuration issue on a state firewall. LEIN was back up at 7:15 AM this morning and we will be monitoring closely.

Other Updates

- FirstNet- there are Michigan FirstNet public forums October through December. Ray, Todd and Ryan are attending on in Lansing on November 28.
- Mic Fee Credits- a balance of \$188,854 will expire on 10/1/19.

Approved: 12/20/17

- 911 Plan Update- updating our 911 plan will be a fairly involved process that requires clerks to send certified mail to every government body in each county.
- Facility maintenance- we were exploring a UPS replacement and have some good news. Our capacity runs at 33% and our existing system is in good working condition, and should continue to be for years to come.
- ONESolution MCT- our implementation is proceeding slowly.
- Sprint FCC Complaint- The complaint I filed with the FCC seems to have worked. Todd was put in touch with the right person at West and Sprint is now live with texting in both counties.
- NetClock Replacement- need to get quotes
- Pre-Alerts- the CTO group has completed all changes to our nature codes and we are ready to develop training to bring all staff current to both nature code changes and pre-alerting.

OLD BUSINESS: None

NEW BUSINESS:

Talk group request from Muskegon Charter Twp. FD. Hasil received a written request to receive our Fire Main talk group. A discussion was held.

Motion by Frick and supported by Hartrum to approve the request from Muskegon Charter Twp. FD.

HSA Plan Provider. Hasil requested permission to switch from our current provider TASC to Health Equity. TASC has an annual fee of just under \$1,000. Where Health Equity is provided free through our current Health Insurance Agency Brown & Brown. Hasil stated we did make contact with Alpena Area Schools who have used Health Equity for three years now. They stated they are very pleased with the support they receive from Health Equity and stated reimbursement requests are handled over their website with a 24hr business day turn around on request for payment.

Motion by Walk and supported by Frick to approve switching our HSA Plan Provider to Health Equity.

There being no further business the meeting was adjourned at 10:46 a.m.

NEXT SCHEDULED meeting will be December 20, 2017 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary