

**MASON-OCEANA 911 BOARD
MEETING MINUTES
Date: June 17, 2015**

PRESENT: Mark Barnett Bob Farber Kevin Walk
 Matt Bryant Greg Frick Bob Walker
 Kim Cole Dan Leimback Jeff White
 Lance Corey Wally Taranko

STAFF: Ray Hasil
 Todd Myers
 Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Farber at 10:07 a.m.

CITIZEN PARTICIPATION: None

APPROVAL OF AGENDA: Motion by Barnett and supported by Taranko to approve the agenda as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous Board Meeting were presented.

Motion by Barnett and supported by Cole to accept the May 20, 2015 Board Meeting Minutes as presented. Voice Vote. Motion Carried.

TREASURER'S REPORT: Presented by Treasurer Corey.

Treasurer's Report for the Month of May, 2015. Total Revenues: \$71,149.26

Total Expenditures May, 2015: \$140,100.41

Fund Balance May, 2015: \$731,698.96

Motion by Barnett and supported by Leimback to approve the payment of claims for June in the amount of \$282.57. Voice Vote. Motion Carried.

Motion by White and supported by Walk to accept the Treasurer's Report. Voice Vote. Motion Carried.

COMMITTEE REPORTS: NEMO Committee Meeting was held on June 15, minutes from that meeting are include in the Board Packet; a verbal report was given by Director Hasil. The Committee voted to recommend to the Boards to have Peninsula Fiber Network, LLC, as the E911 provider for Mason-Oceana 911 and Newaygo County Central Dispatch. The project will take approximately six to nine month to complete. Cost will be covered by the State 911 surcharge. Discussion was held.

Motion by Walk and supported by Corey to accept Peninsula Fiber Network, LLC (PFN) as our E911 provider. Voice Vote. Motion Carried.

DIRECTOR'S REPORT:

Personnel

- We hosted an Emergency Medical Dispatch that three Mason-Oceana employees attended

Collaboration Projects

- SRMS/Multibridge/NetMotion Consolidation (Momentum project)
 - We will begin working with the Mason Co SD in early July.
 - The NetMotion annual maintenance cost for Oceana County was \$2,373.90 and is effective 5/1/15 through 12/17/15. A Communications Committee meeting will be held once the CAD cutover is stable.
- CGAP
 - CAD- training of Newaygo Co personnel has occurred the last three weeks. The cutover is scheduled for Tuesday, 6/23 and will keep Todd extremely busy all week long with tweaks and troubleshooting.
 - Report numbers may reset since many agency codes have changed.
 - We are unsure of how the live cutover will impact existing MCT's. There is a chance MCT's will need to be updated at 911 for them to be usable again after the cutover. Even if they are not affected they will still need to be updated for all of the mapping changes.

Other Projects

- There was a project kickoff meeting on 6/15 for the new radio system. The meeting included representatives from Motorola, Tele-Rad and the State of Michigan.
- We will need to replace our legacy voice logger when the new radio system goes live. We're working with VanBelkum on a quote for a Communication Committee.
- We hoped to put off replacing the copier as long as it ran but it can no longer print color copies and will need to be replaced this year.
- The first part of our drain repair is complete. It involved clearing the drain pond of all vegetation and inside the pipes.
- Open House- there will be a 911 open house on Saturday, September 19 from 1PM to 5PM.

OLD BUSINESS: Smart911 to be discussed at the next Communications Meeting and Tony Custer from Ludington Schools will be invited.

NEW BUSINESS: The Statewide FOIA changes goes into effect July 1, 2015. Director Hasil emailed a copy of the new Mason-Oceana 911 policy to all members of the Board.

Motion by Taranko and supported by Walker to accept the FOIA policy that was emailed to everyone. Voice Vote. Motion Carried.

Motion by Leimback and supported by Bryant to name Connie Blaauw as our FOIA Coordinator. Voice Vote. Motion Carried.

Motion by Barnett and supported by Walker to re-review the newly enacted FOIA policy to correct any potential inaccuracies at the July Board meeting. Voice Vote. Motion Carried.

Continuity of Operations Plan (COOP) was emailed to all Board Members. Our Audit with Abraham & Gaffney, P.C. stated the need to create a plan for the Center.

Motion by Taranko and supported by Barnett to accept the COOP that was sent to all Board Members. Voice Vote. Motion Carried.

Barnett stated the need to have facility improvements completed before the 20th Anniversary Open House this September. He questioned if funds were needed to be approved in order to complete some of the projects. The Conference Room window sills were mentioned along with some landscaping improvements. A list will be compiled along with estimates to be presented at the next Board Meeting.

There being no further business the meeting was adjourned at 11:18 a.m.

NEXT REGULARLY SCHEDULED MEETING: July 15, 2015 at 10:00 a.m. at the Mason-Oceana 911 Conference Room located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary