

MASON-OCEANA 911 BOARD
MEETING MINUTES
DATE: JANUARY 20, 2016

PRESENT: Mark Barnett Bob Farber Bob Walker
 Matt Bryant Greg Frick Jeff White
 Kim Cole Wally Taranko
 Lance Corey Kevin Walk via telecom

ABSENT: Dan Leimback

STAFF: Ray Hasil
 Todd Myers
 Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Farber at 10:08 a.m.

CITIZEN PARTICIPATION: None.

APPROVAL OF AGENDA: Request by Director Hasil to move the Old Business on the Agenda before the Treasurer's Report, as Legal Counsel is available via telecom at 10:30am.

Motion by Cole and supported by Frick to move the Old Business before the Treasurer's Report on the Agenda. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous Board Meeting were presented.

Motion by Cole and supported by Frick to accept the December 16, 2015 Board Meeting Minutes as presented. Voice Vote. Motion Carried.

OLD BUSINESS: Mid Mitt Inter-Governmental Agreement was drawn up by our Legal Counsel Doug VanEssen, and handed out to everyone. After open discussion, Doug VanEssen was contacted via telecom to answer questions that were brought up.

Motion by Corey and supported by Barnett to accept the Mid Mitt Intergovernmental Agreement. Voice Vote. Motion Carried.

TREASURER'S REPORT: Presented by Treasurer Corey.

Treasurer's Report for the Month of December, 2015. Total Revenues: \$25,024.63

Total Expenditures December, 2015: \$136,113.86

Fund Balance December 31, 2015: \$500,521.89

Corey requested Hasil to explain the YTD Balance (on our BS&A spreadsheets) as of December 31, 2016. Hasil reminded everyone that we receive all of our revenues a quarter behind, so 4th quarter of 2015 revenues will be

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coming in the 1st quarter of 2016 and posted back to the 2015 budget year. We will not see a final YTD Balance for 2015 until the end of March 2016.

Motion by Cole and supported by Taranko to approve the Treasurer's report and the payment of claims for January in the amount of \$213.43. Voice Vote. Motion Carried.

Motion by Walker and supported by Barnett to approve the Budget Amendments made at year-end. Voice Vote. Motion Carried.

COMMITTEE REPORTS: None.

DIRECTOR'S REPORT:

Personnel

- Our trainee is in the third of four training phases.
- Part time employee Jennifer Moore submitted a resignation letter. We immediately started the part-time hiring process and have a new part time employee starting today.

Collaboration Projects

- CGAP
 - One the intergovernmental agreements are complete we can firm up the quote with Intrado and sign the contract. We are awaiting a grant wording change request and are working with Melanie Carrier from Newaygo Co. The wording will allow the grant funds to pay for a new administrative phone system for Mason-Oceana.
- PFN
 - PFN contacted Newaygo County Advanced Technology Services (NCATS) to lease a fiber run from Grant (Newaygo) to Newaygo Co CD. NCATS said they were uninterested in the project so I reached out to NCATS' parent organization NC RESA. NC RESA was very interested in the project and things are moving forward now.
- Motorola/MPSCS
 - Motorola performed a network security analysis at our facility on December 3 & 4. The results were an eye-opening look of low, medium and high security risks for both network and physical security. We have a grant opportunity to help pay for some enhanced security on our doors.

Other Updates

- MPSCS remediation project- MPSCS/Motorola contractors were here yesterday to work through detailed plans for the project. Based on new information the site trunking in Oceana Co should be much more limited during the 'hot' cutover than originally thought. Radio communication plans during hot cutover will be communicated soon details are finalized.
- 800 MHz paging has been tested by 5 agencies in Oceana Co and 3 agencies in Mason Co. The pagers work as expected but there seems to be quite a bit of hesitation regarding pager costs.

Community Involvement

- Todd and I will attend the Mason Co Township Officials Association meeting tomorrow (Thursday) night and will be the guest speakers.

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- 911's annual report will soon be provided to all townships, villages, cities and agencies along with wide-format GIS maps of their street centerlines and coverage areas.

NEW BUSINESS: Security Benefit 457 renewal Adoption Agreement. This plan is currently in place and would continue to allow employees who are interested to set up or remain in Security Benefit's 457 plan, through payroll deduction at no cost to the employer.

Motion by Corey and supported by Walker to approve the renewal of Security Benefit's 457 Plan. Voice Vote. Motion Carried.

There is a request by two staff members for full allocation of their HSA funds for the year.

Motion by Barnett and supported by Taranko to allocate the full years HSA funds to the two staff making the request. Voice Vote. Motion Carried.

Executive Board Appointments:

Motion by Barnett and supported by Walker to keep all the Executive Board Appointments the same as the previous year.

Corey respectfully declined the Treasurer's position. Barnett amended his Motion.

Motion by Barnett and supported by Frick to keep the Chairman, Vice Chairman and Secretary the same as previous year. Voice Vote. Motion Carried.

After conversation regarding the Treasurer's position, Walker volunteered for the position.

Motion by Cole and supported by Frick to appoint Walker as Treasurer. Voice Vote. Motion Carried.

There being no further business the meeting was adjourned at 11:29 a.m.

NEXT REGULARLY SCHEDULED MEETING: February 17, 2016 at 10:00 a.m. at the Mason-Oceana 911 Conference Room located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary