

MASON-OCEANA 911 BOARD
MEETING MINUTES
Date: JANUARY 21, 2015

PRESENT: Bob Farber D/Sgt Johnson for Jeff White Wally Taranko
 Kim Cole Bob Walker for Evelyn Kolbe Matthew Bryant
 Dan Leimback Greg Frick
 Lance Corey Mark Barnett

VIA TELECOM: Kevin Walk

STAFF: Ray Hasil Connie Blaauw
 Todd Myers

MEETING CALLED TO ORDER: Meeting called to order by Chairman Farber at 10:03 a.m.

APPROVAL OF AGENDA: Motion by Frick and supported by Leimback to approve the agenda as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous Board Meeting were presented.

Motion by Barnett and supported by Corey to accept the December 17, 2014 Board Meeting Minutes as presented. Voice Vote. Motion Carried.

TREASURER'S REPORT:

Treasurer's Report for the Month of December, 2014. Total Revenues: \$63,181.54

Total Expenditures December, 2014: \$110,938.55

Fund Balance December, 2014: \$202,480.50

Motion by Barnett and supported by Leimback to accept the Treasurer's Report and to approve the payments of claims for December in the amount of \$467.36. Voice Vote. Motion Carried.

The 2014 Transfer of Funds and Budget Amendments for year-end were presented.

Motion by Barnett and supported by Frick to approve Transfer of Funds and Budget Amendments for year end. Voice Vote. Motion Carried.

COMMITTEE REPORTS: None

DIRECTOR'S REPORT:

Personnel

- This is our first Board meeting with Connie Blaauw as Administrative Assistant.
- Supervisor Kristie Fillips submitted her resignation. Her final working day is this Thursday, 1/22/15 and we wish her well. She would have hit 20 years employment in May. Steps have already been taken to cover special tasks she performed.
- Kristie's position will be filled with a regular Dispatcher promotion from our part-time pool. Interviews take place Thursday, 1/22/15. 4 of the 5 part-time staff have applied.
- Ads for a new part-time position have been initiated. Applications need to be postmarked by Friday, January 30.
- Ray's 12/26 surgery seems to have gone well. He is working and phasing back in by splitting work between home and office. He leaves for Florida on Saturday, 1/24 for a week at Disney with 10 family members. He's bringing his walker and also has rented a motorized cart to get around for the trip!

Collaboration Projects

- GIS
 - The Mason Co GIS collaboration group is considering ways to use grant monies to start up some projects.
- NetMotion Consolidation
 - Mason Co has ordered 911's new server; 911 will be invoiced and reimburse Mason Co when the new equipment has arrived.
 - 911 has agreed to contract terms with Optimal Solutions for the consolidation configuration and purchase of a Windows Server 2012 license. A block of 50 hours has been purchased to realize 14% savings over the regular rate of \$150/hr. The 50 hour block will be used on other 911 consolidation projects as well. Cost of Windows 2012 is \$700.34 plus the 50 hr block of Optimal Solutions time of \$6,450 for a total of \$7,150.34.
- Multibrige Consolidations
 - OCSD's Core renewal expires 2/28/15. We have our work cut out to migrate before the OCSD renewal and are in communication with Tim Priese on the project. The OCSD MultiBridge also serves all Oceana Co local PD's and they will be migrated as well. MCSD's Core renewal is not known. Ludington and Scottville PD's are already migrated to 911's MultiBridge.
- CGAP
 - Tower construction is complete and radio room is under construction so systems can be migrated from the old tower to the new.
 - VPN
 - Mason-Oceana's old Message Switch server has been re-tasked for the new VPN being built between the two centers.
- Gold Elite Radio Console Upgrades
 - 911 has received notification that our 4 Motorola Gold Elite radio consoles will need to be upgraded by the end of this year. Ray and Todd had a lengthy meeting with Rich Uslan of Motorola and Dirk Boomstra of VanBelkum (recording software) about quotes on bundling the radio and recording upgrades. Discussions are also ongoing with MPSCS to piggyback console upgrade costs along with remaining state sites and Detroit.

Miscellaneous

- Re-programming of all Mason Co FD radios has begun.
- We have received our first millage check from Oceana Co and are working through how to account for revenues received.
- Todd is working with the State on a free offering of Smart 911.
- We are developing a 911 annual report to be distributed to all local entities (townships, organizations, etc). The report will be distributed once 4th quarter revenues are all in, typically the end of February.
- We are completing a 47 page survey that will collect data from all state PSAP's to provide next steps for FirstNet and NG911 recommendations to Governor Snyder.
- All alpha pagers have been completely eliminated. Everybody texts.

OLD BUSINESS: None

NEW BUSINESS: Two employees are requesting their full years' HSA contributions (Ray & Leslie).

Motion by Cole and supported by Barnett to immediately issue the full amount remaining of the years HSA monies to both Ray Hasil and Leslie Best. Voice Vote. Motion Carried.

Executive Board member selections were discussed, Corey stated he would be willing to step down from the Treasurer's position if someone would be willing to replace him, no one stepped forward. Barnett stated that Board of Commissioner position on the Personnel Committee should be rotated each year from Oceana County to Mason County.

Motion by Barnett and supported by Frick to keep Executive Board as is. Voice Vote. Motion Carried.

Chairman Farber appointed Commissioner Taranko to replace Commissioner Kolbe on the Personnel Committee.

There being no further business the meeting was adjourned at 11:15 a.m.

NEXT REGULARLY SCHEDULED MEETING: February 18, 2015 at 10:00 a.m. at the Mason-Oceana 911 Conference Room located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary