

**MASON-OCEANA 911 BOARD
MEETING MINUTES
DATE: FEBRUARY 17, 2016**

PRESENT: Mark Barnett Greg Frick Jeff White
Lance Corey Wally Taranko Jody Hartley for Kim Cole
Bob Farber Bob Walker

ABSENT: Matt Bryant, Dan Leimback and Kevin Walk

STAFF: Ray Hasil
Todd Myers
Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Farber at 10:03 a.m.

CITIZEN PARTICIPATION: None.

APPROVAL OF AGENDA:

Motion by Taranko and supported by Barnett to approve the Agenda as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous Board Meeting were presented.

Motion by Corey and supported by Barnett to accept the January 20, 2015 Board Meeting Minutes as presented. Voice Vote. Motion Carried.

TREASURER'S REPORT: Presented by Treasurer Walker.

Treasurer's Report for the Month of January, 2016. Total Revenues: \$59,996.56

Total Expenditures January, 2016: \$76,547.64

Fund Balance January 31, 2016: \$776,699.26

Motion by Walker and supported by Barnett to approve the Treasurer's report and the payment of claims for February in the amount of \$1,114.21. Voice Vote. Motion Carried.

COMMITTEE REPORTS:

Minutes from February 4, 2016, NEMO Committee Meeting were presented. Director Hasil discussed the Committee's decision to re-bid the RFP.

DIRECTOR'S REPORT:

Personnel

- Two new employees are in training and we are actively advertising for another part-timer.
- All employees completed 4 hours of in-house training conducted by Todd and I. The training focused on Smart911, Panic Button and PageGate notification lists.

Collaboration Projects

- CGAP
 - The CPE selection process has been delayed because of Newaygo Co purchasing policy requirements. Things are progressing but a new RFP is being issued on the CPE project. We will have the new RFP online soon.

Other Updates

- MPSCS contracted with Motorola to upgrade microwave equipment on all MPSCS tower sites including Mason-Oceana 911. The work was completed over the course of 3 days last week. Thanks to a lot of pre-planning and implementation of our 'storm plans' the impact to field units was minimal.
- We sustained a lightning strike on 1/26. We seemed to have sustained damage only to our security system and I would like to pursue MMRMA RAP grant monies to implement system upgrades that will bring our security camera system back online.
- A presumably impaired driver drove into the back yard and all the way up to the north door on Saturday morning. We obtained a plate, description (car and driver) and direction of travel but the vehicle was not located until it was parked at a residence and nobody would answer the door.

Community Involvement

Todd and I were guest presenters at the 1/21 Mason Co Township Officials Association meeting.

OLD BUSINESS: None.

NEW BUSINESS:

There is a request by a staff member for full allocation of their HSA funds for the year.

Motion by Barnett and supported by Corey to allocate the full years HSA funds to the staff member making the request. Voice Vote. Motion Carried.

Director Hasil brought up for discussion the possibility of selling the old microwave equipment. Hasil stated we will have eight systems, if a buyer could be found we could possibly sell each for approximately \$2,000.

Motion by Barnett to sell off the microwave equipment and any money gained would go towards paying down the principal of our bond debt.

Further discussion was held. Hasil asked if the Board would prefer him to report back to the full Board before moving forward with the sale or to go to Finance Committee first. Barnett struck previous Motion.

Approved 3/16/16

Motion by Barnett and supported by Walker to direct Hasil to attempt to find two purchasers of the microwave equipment and report back to the Board for the final sale. Any money gained from the sale would go towards paying down the principal of the Bond Debt. Voice Vote. Motion Carried.

Director Hasil handed out an early payment analysis for the MCC7500 radio system from Mason County. The due date for the payment of \$452,259. is July 1, 2016. Walker questioned if we would go into the Money Market for the needed funds. Corey recommended we take \$200,000. out of the Money Market to pay off the loan early. White stated with a savings of approximately \$4,637. we should go ahead with the payoff early.

Motion by Frick and supported by Barnett to pay off the radio system this week, moving \$200,000. from the Money Market Account to the Fifth Third Bank Account. Voice Vote. Motion Carried.

Hasil presented a Building Access upgrade plan. There was discussion to put Boots on the three doors coming into Dispatch. It was believed that we could have the company that is installing the Boots at Ludington Schools, complete that portion of our upgrade.

Motion by Barnett and supported by Taranko to have Hasil gather information on the full upgrade plan and bring that back to the Board for approval. Also to proceed with the three Boots on the Dispatch doors at this time. Voice Vote. Motion Carried.

There being no further business the meeting was adjourned at 11:10 a.m.

NEXT REGULARLY SCHEDULED MEETING: March 16, 2016 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary