MASON-OCEANA 911 BOARD
MEETING MINUTES
May 15, 2024

PRESENT: Brad Fritcher, Dale Goodrich, Craig Hardy, Jody Hartley, Laude Hartrum, Jim Herrema, Chris Jones, Troy Maloney, Craig Mast, Rob Davis

ABSENT: Kim Cole

STAFF: Ray Hasil, Todd Myers, Chris Ernst, Connie Blaauw

GUEST/CITIZENS: Garry McKeen

MEETING CALLED TO ORDER: Meeting called to order by Chairman Mast at 10:01 a.m.

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet. One correction as the agenda shows the date of April 17, 2024 corrected to read May 15, 2024.

Motion by Maloney and supported by Fritcher to approve the agenda with the date correction noted. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:
March 2024 minutes were presented as part of the Board packet.

Motion by Hartrum and supported by Goodrich to approve the March 2024 Board minutes. Voice Vote. Motion Carried

TREASURER'S REPORT: Hartley presented the Treasurer's report for April, 2024.
Total Revenues – April 30, 2024: $176,692.46
Total Expenditures – April 30, 2024: $140,228.93
Fund Balance as of – April 30, 2024 $1,929,597.98

Motion by Hartrum and supported by Fritcher to accept the Treasurer's report and approve the payment of claims for May 2024 in the amount of $152.31. Voice Vote. Motion Carried.

COMMITTEE MEETING: None

DIRECTOR'S REPORT:
Personnel

- Our new part-time employee has entered Step 2 (of 4) and is progressing in our training program as expected.
- Chris participated in a tabletop exercise at West Shore CC.
- Supervisor Austin Revilla attended a Career Fair at Mason County Central on May 9.
- Chris has been working with a group that are designing a water safety exercise in Oceana Co.
- Director Ray Hasil is chair of Michigan's Communications Unit Work Group and led their annual, full-day in-person meeting at the Amway Grand in Grand Rapids on Monday, May 6.

Collaboration Projects

- **Lake County CAD collaboration-** we recently learned that new servers will be installed with the addition of Lake Co. Originally, CentralSquare had proposed upgrades to the existing servers that are already 5 years old. We are pleased to learn about this change.
- **2024 Electric Forest Fest (EFF)-** the annual stakeholder meeting is today at 1PM at the Hart MSP post. 911 will be on Double JJ grounds along with PFN/InDigital to test the 911 calls geo-routing plans on Monday, June 10. 911 is planning on staffing the EFF Unified Command from 10AM-2AM daily, Wednesday through Sunday.
- **CentralSquare Unify (CAD2CAD)-** no update
- **Mid Mitt Viper Multinode-** all 6 PSAPs plus new addition Montcalm Co met with Intrado on April 25 at Meceola 911. Todd is spearheading the project for all PSAPs and we received more good news today regarding the cost for Mason-Oceana. $300,000 was budgeted for this year's major upgrade but we believe our cost will be under $200,000.
- **Office of Highway Safety Planning (OHSP) Grant-** Todd continues to work through the grant application process.
- **State and Local Cybersecurity Grant Program (SLCGP)-** no update
- **National Night Out-** planning continues for Oceana County's National Night Out on Tuesday, August 6.

Radio Communications Updates

- **Limited Access Dune Community Coverage-** the estimate for a single dune community (Little Point Sable Association) came in at $800,000. Due to the cost, we are abandoning the possibility of a professionally installed Wi-Fi mesh network and we will instead look at the possibility of installing wireless access points at key residential locations.
- **Limited Access Dune Community Forum-** this years' forum will be Thursday, June 13 at 10 AM at Epworth Heights in Ludington.
- **Encryption on Law Enforcement Talkgroups-** no update
- **Radio Over IP (ROIP)-** all six APX 6500 mobile radios have been received, templated and installed. We are waiting for the cellular modems from AT&T. We recently had a web meeting with Ottawa Co to discuss how their ROIP solution is working.

Other Updates

- **Annual Financial Audit-** Connie has been busy working with our auditors for our 2023 audit.
- **Checking Account Bank-** Ray and Connie met with Huntington to discuss their checking account plans, options and fees. We hope to have a recommendation for board approval to either stay with 5/3 or to switch to a new bank at the June 911 Board meeting.
- **Facility upgrades**
    - **Generator Replacement-** the generator display panel on the dispatch floor has been installed. Also installed is an adapter mounted outside that can be connected to a backup generator in the event of a primary generator failure. The only outstanding work is to configure the generator to generate reports and weekly test results to Mason-Oceana staff.
    - **911 Puppies-** dogs in 911 centers is a trend that, over the years, staff has asked for. There were always too many intangibles like whom would pay for food and visits to the vet, and what would happen if the novelty wears off. I have long followed a breeder on Facebook and in March, on the way back from the Flight 93 Memorial, my daughter and I picked up two puppies from the breeder. Darla, a purebred Olde English Bulldog and Winnie, a Beabull (1/8 beagle, 7/8 Olde English Bulldog). An area out back has been sectioned off with chain-link fence so that the dogs can easily be let outside. All costs incurred were by me (Director Ray Hasil) and no public funds were/are being used for the purchase of Winnie and Darla. They travel to work each day with me, stay in the dispatch floor each day, and then go home with me at the end of my workday. Both dayshifts have embraced Darla and Winnie. In the beginning, the puppies would spend half of each day in my office but it has been weeks since they have been anywhere but the dispatch floor.

- **Emergency Medical Dispatch (EMD) Protocol Update-** Chris spearheaded the effort to upgrade our EMD protocol to version 14. This required coordination between Life EMS, Oceana Co Medical Control, and Mason County Medical Control. The updates had to be approved by both med control boards and signed off on by the chair of each board.
- **LEIN Audit-** our LEIN audit was on May 7 and no major deficiencies were noted. Of interest is that LEIN audits are now beginning to ask if agencies are working toward FIPS 140-2/3 encryption requirements (AES-256) for radio transmissions involving CJIS protected information and personal information.

OLD BUSINESS:

NEW BUSINESS:
Maturing CD on 5/21/24 with CIBC. A discussion was held on how the Board would like to proceed with these funds. We have been looking into other banks and what they have to offer, including sweep accounts. With the outcome of that information, we would like to consider moving our primary bank account. After a discussion a motion was heard.

Motion by hardy and supported by Hartrum to move the funds from the maturing CD held with CIBC into Michigan CLASS. **Roll call vote was taken: Davis, yea; Fritcher, yea; Goodrich, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Herrema, yea; Jones, yea; Maloney, yea and Mast, yea. Motion Carried.**

With no further business the meeting was adjourned at 10:50 am.

NEXT SCHEDULED meeting will be June 19, 2024 at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw,
Secretary

Approved: 7/17/2024