MASON-OCEANA 911 BOARD MEETING MINUTES February 15, 2023

PRESENT: Jim Coleman Brad Fritcher Dale Goodrich Craig Hardy Jody Hartley Laude Hartrum Jim Herrema Troy Maloney Craig Mast

ABSENT: Kim Cole

STAFF: Ray Hasil Todd Myers Chris Ernst Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Mast at 10:00 a.m.

GUEST/CITIZEN PARTICIPATION: Garry McKeen

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Maloney and supported by Fritcher to approve the agenda as presentation. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

January 2023 minutes were presented as part of the Board packet.

Motion by Hardy and supported by Coleman to accept the January 18th, Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: Hartley presented the Treasurer's report for January 31, 2023.

Total Revenues –January 31, 2023: \$17,139.13 Total Expenditures – January 31, 2023: \$138,198.55 Fund Balance as of – January 31, 2023 \$ 1,235,298.61

Motion by Hartrum and supported by Fritcher to accept the January Treasurer's report and approve the payment of claims for February 2023 in the amount of \$53.70. Voice Vote. Motion Carried.

COMMITTEE MEETINGS: None

DIRECTOR'S REPORT

Personnel

- Abe Merten, who was hired as a full-time employee with 9 years of public safety telecommunicator (PST) experience, completed his accelerated training program. Cristine Ortwine, also hired as a full-time employee with 18 years of PST experience will soon complete her accelerated training. Part-time trainee Marci Neel is progressing as expected. Part-time employee Molly Stevens is off on maternity leave and recent retiree Pat Dancz met with us yesterday to talk about part-time employment.
- Relief to full-time staff is on the horizon and we hope to have some normalcy with staffing so all employees will be able to enjoy some time off during the nice summer months.
- Ray is presenting at the Michigan Statewide Interoperable Communications Training conference in Muskegon on February 28. He has been the chair of Michigan's Communications Unit Work Group Approved: 3/15/2023

(COMU WG) since January 2022 and will be speaking about the many initiatives being spearheaded by the COMU WG in 2023.

Collaboration Projects

• Lake County CAD- Lake Co has formally requested consideration to join the Mason-Oceana-Newaygo Co CAD. They would be joining with RMS & JMS modules. A communications committee meeting is needed to consider this proposed consolidation.

Radio Communications Updates

- Lakeshore Coverage- no update.
- **Radio Encryption on Law Enforcement Talkgroups-** new radio orders currently take 4 months for delivery, and templates are taking at least 4 months to create, meaning around 8-12 months to implement <u>after</u> the last radio needed has been ordered. With Chris back and able to help work with agencies on new radio needs, we will begin engaging with departments to firm up new radio needs.

Other Updates

- Facility upgrades
 - The majority of construction work on the new garage is complete and Todd assisted digging a trench to bury electric service to the garage. Longtime Mason-Oceana electric contractor C&I Electric was hired to run electric from our facility to the new garage. Metal electric conduit and outlets were run inside along all 3 walls. Three lanes of indoor LED lighting were installed, and electric runs were made to the front in-between the garage doors for door openers. Automatic outdoor lights were installed as well. Todd and Chris have begun ordering shelving, work bench kits and garage door openers.
- New Office- the 'safe' room is being converted into a new office for Operations Manager Chris Ernst. Part of converting the room is going through decades of stored records, many of which need to be shredded.
- ASHER Communications Drill- Ray represented the COMU in a drill hosted by Osceola Co Emergency Management and Michigan's EMHSD. The drill simulated the need to deploy a Communications Unit Leader and Communications Unit Technician for the 3 days of 24/7 recovery efforts immediately following a simulated active assailant.

OLD BUSINESS: None

NEW BUSINESS:

Local Surcharge renewal in both Counties

Hasil gave a brief overview that our Board has to approve an annual rate for the local 911 surcharge and pass that on to both County Boards for approval before the request is passed on to the State of Michigan SNC Office. Hasil is requesting to remain at the same rate as last year, which is \$2.09.

Motion by Maloney and supported by Hartley to keep our local surcharge at the current rate of \$2.09. A roll call vote was taken: Coleman, yea; Fritcher, yea; Goodrich, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Herrema, yea; Maloney, yea; and Mast, yea. Motion Carried.

Lake County letter to join Mason-Oceana and Newaygo's CAD Hasil discussed the letter of request from Lake County to join in on our CAD. Hasil asked for a Communication's Committee to discuss and make a recommendation to the full Board Maturing CD with Choice One Bank

Hasil stated that our current Choice One Bank CD will mature on 2/18/23 and we need to decide where to move those funds, \$252,736.56. After a discussion a motion was heard.

Motion by Hardy and supported by Hartley to move the above funds to MI CLASS. A roll call vote was taken: Coleman, yea; Fritcher, yea; Goodrich, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Herrema, yea; Maloney, yea; and Mast, yea. Motion Carried.

With no further business the meeting was adjourned.

NEXT SCHEDULED meeting will be March 15, 2023, at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary