MASON-OCEANA 911 BOARD
MEETING MINUTES
July 17, 2024

PRESENT: Kim Cole, Rob Davis, Brad Fritcher, Craig Hardy, Jody Hartley, Laude Hartrum, Jim Herrema, Chris Jones, Troy Maloney, Craig Mast

ABSENT: Dale Goodrich

STAFF: Todd Myers, Chris Ernst, Connie Blaauw

ABSENT: Ray Hasil

GUEST/CITIZENS: Garry McKeen

MEETING CALLED TO ORDER: Meeting called to order by Chairman Mast at 10:00 a.m.

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Maloney and supported by Hartrum to approve the agenda. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:
May 2024 minutes were presented as part of the Board packet.

Motion by Herrema and supported by Hartley to approve the May 2024 Board minutes. Voice Vote. Motion Carried

TREASURER'S REPORT: Hartley presented the Treasurer's report for June, 2024.
Total Revenues – June 30, 2024: $ 35,087.20
Total Expenditures – June 30, 2024: $163,460.93
Fund Balance as of – June 30, 2024 $1,776,688.64

Motion by Hartrum and supported by Fritcher to accept the Treasurer's report and approve the payment of claims for May 2024 in the amount of $581.77. Voice Vote. Motion Carried.

COMMITTEE MEETING: None

DIRECTOR'S REPORT:
Personnel
- We are short 1-2 part-time employees and have started efforts to attract new candidates.
- We have been staffing 4 dispatchers when agencies request, as well as when we expect busy weekends.

Collaboration Projects
- **Lake County CAD collaboration (Todd)**
- **2024 Electric Forest Fest (EFF)-** the geofence was a welcome asset to EFF as well as the MSP liaison stationed in the unified command. There were a couple glitches identified and we have been working with PFN and InDigital to improve this new technology that will be a staple of events and incidents in the future.
- **CentralSquare Unify (CAD2CAD)-** no update
- **Mid Mitt Viper Multinode (Todd)**
- **State and Local Cybersecurity Grant Program (SLCGP)-** no update

- **National Night Out-** Tuesday, August 6.

Radio Communications Updates

- **Limited Access Dune Community Coverage-** no update
- **Encryption on Law Enforcement Talkgroups-** no update
- **Radio Over IP (ROIP)-** Todd has been busy with configuration and testing. Some major hurdles with bringing outside users onto our network were finally overcome by AT&T.

Other Updates

- **MSP Post Commander Retirement-** MSP Hart Post Commander Jim Coleman retired at the end of June. LT Rob Davis is acting commander.
- **T-Mobile-** OCSO and 911 met with T-Mobile to understand their public safety products, coverage, and other offerings. We are considering a comprehensive signal coverage of both counties with the big three (AT&T, Verizon and T-Mobile).
- **Annual Financial Audit-** Draft being reviewed by Ray.
- **Checking Account Bank-** Ray and Connie will be speaking about changing whom we use for 911's primary banking account.
- **Parking Lot Paving-** Todd will talk through the quotes we have thus far. A major decision point on whether to pursue concrete vs paving needs to be resolved.

OLD BUSINESS: None

NEW BUSINESS:
Primary Checking Account
A letter from Director Hasil was read by Chairman Mast. Director Hasil recommends we change our primary checking account from Fifth Third Bank to Huntington Bank. Hasil stated that a great deal of research went into this decision. A discussion was held followed by a roll call vote.

Motion by Jones and supported by Hardy to move our primary checking account to Huntington Bank. **Roll call vote was taken: Cole, yea; Davis, yea; Fritcher, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Herrema, yea; Jones, yea; Maloney, yea and Mast, yea. Motion Carried.**

Hartley asked the Board to consider Gabridge & Company's recommendation to bring in an external company for preparation of our financial statements prior to the annual audit. This recommendation has been noted yearly in our audit. However, the audit also, acknowledges this is the case with many small sized government units, having to weigh the costs and benefits of contracting an agency for these services. Hardy stated that he agreed that we should look into the costs and address further at our next meeting. Hartrum and Maloney both stated they will provide recommended agencies for this service.

Jones stated a recent meeting was held with the Coast Guard, after they responded to a call and had issues communicating with other agencies. Jones wanted it to commend Chris Ernst, stating the meeting was very productive and that Ernst did a great job.

With no further business the meeting was adjourned at 10:53 am.

NEXT SCHEDULED meeting will be August 21, 2024 at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw,
Secretary
Approved: 08/21/2024