

**MASON-OCEANA 911 BOARD
MEETING MINUTES
October 19, 2022**

PRESENT: Kim Cole
Jim Coleman
Brad Fritcher
Craig Hardy
Jody Hartley

Laude Hartrum
Jim Herrema
Troy Maloney
Craig Mast
Tom Trenner

Ron Christians

ABSENT: Dale Goodrich

STAFF: Ray Hasil
Todd Myers
Chris Ernst
Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Mast at 10:00 a.m.

GUEST/CITIZEN PARTICIPATION: Garry McKeen

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Maloney and supported by Trenner to approve the agenda. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

September 2022 minutes were presented as part of the Board packet.

Motion by Hardy and supported by Fritcher to accept the September 21st, 2022 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER’S REPORT: Hartley presented the Treasurer’s report for September 30, 2022.

Total Revenues –September 30, 2022: \$28,541.24

Total Expenditures – September 30, 2022: \$113,779.59

Fund Balance as of – September 30, 2022 \$ 1,716,666.63

Motion by Laude and supported by Cole to accept the September Treasurer’s report and approve the payment of claims for October 2022 in the amount of \$524.22. Voice Vote. Motion Carried.

COMMITTEE MEETINGS

Finance Committee met today before the Board meeting; Hasil gave a report to the Board. Finance recommended that we move to the full Board that we move forward with encryption

Motion to recommend to the full 911 Board that 911 accepts Motorola’s proposal in MiDEAL contract #190000001544 to add ADP, AES and DES-OFB encryption algorithms in Mason-Oceana 911’s four (4) existing MCC 7500 dispatch consoles in the amount of \$47,900.00, 911 accepts Motorola’s quote #1886457 for one (1) Motorola KVL 5000 keyloader in the amount of \$6,814.68, and that 911 performs an audit of the requests made by any agency opting-in for any 911 monies for new radio purchases. Said agencies shall disclose their entire radio inventory, regardless of make or model, and where/whom each radio is assigned

and/or located. The conditions of the radio audit motion expire on January 1, 2023. After a discussion a motion was heard.

Motion by Cole and supported by Hartrum to approve the upgrade to the 911 consoles at a cost of \$47,900. and update the KVL 5000 keyloader at a cost of \$6,814.68. A roll call vote was taken; Cole, yea; Coleman, yea; Fritcher, yea; Trenner, yea; Hardy, yea; Hartley, yea; Hartrum yea; Herrema, yea; Maloney, yea and Mast, yea. Motion Carried.

DIRECTOR'S REPORT

Personnel

- We are interviewing a few different applicants and are hopeful that we are a good fit for somebody, and they are a good fit for us.
- We are anticipating a retirement next month, and will be losing one of our two part-timers to maternity leave. We are at an unprecedented, critically low staffing level and have drawn up a special schedule that reduces our minimum staffing levels down from 3 to 2 at certain times. We can survive the winter but the measure is not sustainable as we near busy summer months.
- Connie and 2 employees planning on retiring attended the MERS annual conference in Traverse City. Our MERS representative Mike Overly will be attending our November 911 Board meeting.
- We hosted a well-attended APCO 40-hour advanced training course in the EOC. The classroom environment and varieties received high marks from class attendees.
- We received proposals on our healthcare plan renewal this morning and are looking forward to locking in our 2023 plan at the next 911 Personnel Committee meeting.
- Todd and Chris attended the annual Peninsula Fiber Network meeting.
- Ray, Todd and Chris attended an MPSCS user group meeting.

Collaboration Projects

- **Lake County CAD-** Lake Co has formally expressed interest in joining the Newaygo-Mason-Oceana (NEMO) CAD and we met with Lake Co to better understand their current setup and what modules they want to use. Once budgeting is behind us, Ray, Todd and Chris will look to working with Lake to develop a comprehensive analysis and recommendation(s) for whether or not this consolidation project should be pursued.

Radio Communications Updates

- **Lakeshore Coverage-** no update.
- **Radio Encryption on Law Enforcement Talkgroups-** the 911 Finance Committee met this morning to discuss financial aspects of going to ADP encryption.

Other Updates

- **State 911 compliance review-** no update.
- **Facility upgrades**
 - Todd continues to complete painting our indoor areas.
 - Outbuilding- 3 proposals will be presented to the 911 board today for consideration.
- **MMRMA Risk Analysis-** no update

OLD BUSINESS:

Pole Building

Myers presented bids for a new pole building, after a discussion a motion was heard.

Motion by Maloney and supported by Hartley to accept the bid from DeJohn Builders, not to exceed \$65,000. A roll call vote was taken; Cole, yea; Coleman, yea; Fritcher, yea; Trenner, yea; Hardy, yea; Hartley, yea; Hartrum yea; Herrema, yea; Maloney, yea and Mast, yea. Motion Carried.

NEW BUSINESS:

Dates were scheduled for Personnel and Finance to meet.

With no further business the meeting was adjourned at 10:41 am.

NEXT SCHEDULED meeting will be November 16, 2022, at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw,
Secretary