

MASON-OCEANA 911 BOARD
MEETING MINUTES
April 20, 2022

PRESENT: Kim Cole	Craig Hardy	Troy Maloney
Jim Coleman	Jody Hartley	Derrek Wilson
Brad Fritcher	Jim Herrema	Matt Murphy
Tom Trenner	Tim Kozal	

ABSENT: Craig Mast, and Laude Hartrum

STAFF: Ray Hasil
Todd Myers
Chris Ernst
Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Cole at 10:01 a.m.

GUEST/CITIZEN PARTICIPATION: None

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet. Hasil requested to add opening a new CD to New Business.

Motion by Kozal and supported by Maloney to approve the agenda with the added item listed above. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

March 2022 minutes were presented as part of the Board packet.

Motion by Herrema and supported by Hardy to accept the March 16th, 2022 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER’S REPORT: Hartley presented the Treasurer’s report for February 28, 2022. Hartley requested the report’s Approved payments amount to be corrected to read \$191.00 not \$156.00 as printed.

Total Revenues –March 31, 2022: \$285,465.32
Total Expenditures – March 31, 2022: \$ 106,002.24
Fund Balance as of – March 31, 2022 \$ 1,503,159.41

Motion by Trenner and supported by Fritcher to accept the March Treasurer’s report with the above note correction and approve the payment of claims for April 2022 in the amount of \$191.00. Voice Vote. Motion Carried.

COMMITTEE MEETINGS

TAC Committee met on April 7th, 2022, Kozel gave the report on the discussion of encryption. Hasil stated this will now move on to Communications and then to Finance Committee’s before being brought to the full Board.

DIRECTOR'S REPORT

Personnel

- National Public Safety Telecommunicator Week was April 10-16. Our administrative and supervisor staff did a great job of celebrating our 16 full and part-time employees that work the dispatch floor! National Public Safety Telecommunicators Week (NPSTW) is held annually during the second week of April to honor telecommunications personnel for their commitment, service, and sacrifice.
- We recently hired a new part-time employee and now have 2 part-time employees in training. Both are progressing as expected.
- 1 full-time employee is off on medical for an estimated 6 weeks from a surgical procedure.
- Todd attended the annual conference for our CAD provider CentralSquare.

Collaboration Projects

- Limited Access Dune Community (LADC) Forum- Ray is organizing a forum that includes representatives from Mason and Oceana Co shoreline LADCs and the agency heads of departments that have response jurisdictions. The date is Tuesday, May 24. No location has been locked in yet. If space allows, the forum will be here.
- Lake County CAD- no update.

Radio Communications Updates

- Lakeshore Coverage- a map of Little Point Sable Association is needed along with identifying potential Nitro transmitter locations.
- Encryption- 911's 4 radio console positions will need to be updated to be capable of encryption. The matter will go before the 911 communications committee.
- ARGUS battery charger & Honda generator- the charger has been delivered to 911. We need to wire it for use with the 8TAC91 repeater.
- We are considering using a lighting trailer obtained by the Oceana Co SO as a mobile mast.

Other Updates

- State 911 compliance review- we are scheduled to complete the financial portion of our review on Tuesday, April 26. The on-site visit has not yet been scheduled.
- Facility upgrades
 - Todd completed painting in all 3 bathrooms
 - Quotes for new carpeting for the admin offices and locker room, and new flooring for the men's and women's bathrooms have been received.
 - Replacing the remainder of window sills has not yet started.
 - Parking lot concrete- we are working to get quotes to repair the west side of the east parking lot.
 - Outbuilding- we are considering some unconventional alternatives to a traditional stick-built structure. Shed manufacturers that build garages, and VersaTube are all being considered.
- MMRMA renewal questionnaire- our questionnaire was completed and we have already completed our renewal. We were one of very few whose rates did not go up versus the year prior.

OLD BUSINESS:

None

NEW BUSINESS:

Authorized signers on Fifth Third Bank Account

Hartley stated our account with Fifth Third has not been updated with our current authorized members. After a brief discussion a motion was heard.

Motion by Kozel and supported by Maloney to rescind all signatures on Mason-Oceana 911's account with Fifth Third Bank, except for 911 Director Raymond S. Hasil, and add 911 Board Chair Craig Mast and 911 Board Treasurer Jordon Hartley as authorized signers. Voice Vote. Motion Carried.

New CD

Hartley asked that the Board consider opening a new CD with Canadian Imperial Bank of Commerce (CIBC US). He suggests we invest \$250,000.00 for the term of 18 month, at a current rate of 1.30%. After a discussion a motion was heard.

Motion by Hardy and supported by Coleman to approve the 911 Director Hasil to take steps necessary to invest \$250,000.00 in a Jumbo CD with the Canadian Imperial Bank of Commerce (CIBC US) for the term of 18 months, at the current rate of 1.3%. Along with Director Hasil, Chairman Craig Mast and Treasurer Jordon Hartley will also be signers on the CD. A roll call vote was taken; Cole, yea; Coleman, yea; Fritcher, yea; Trenner, yea; Hardy, yea; Hartley, yea; Herrema, yea; Kozal, yea; and Maloney, yea. Motion Carried.

With no further business a motion was heard to adjourn the meeting.

Motion by Kozal and supported by Maloney to adjourn the meeting at 10:24. Voice Vote. Motion Carried.

NEXT SCHEDULED meeting will be May 18, 2022, at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary