

**MASON-OCEANA 911 BOARD  
MEETING MINUTES  
JANUARY 16, 2019**

**PRESENT:** Mark Barnett                      Greg Frick                      Kevin Walk via telecom  
              Matt Bryant                      Laude Hartrum              Bob Walker  
              Kim Cole                              Craig Mast                      Matt Kanitz for Jeff White

**ABSENT:**     Wally Taranko

**STAFF:**     Ray Hasil  
                  Todd Myers  
                  Connie Blaauw

**GUEST:**     Jim Duram

**MEETING CALLED TO ORDER:** Meeting called to order by Barnett at 10:03 a.m.

**CITIZEN PARTICIPATION:** None

**APPROVAL OF AGENDA:** Agenda was presented as part of the Board packet. Barnett requested to add to New Business the election of Board positions.

**Motion by Cole and supported by Mast to approve the agenda with the addition of Board Election under New Business. Voice Vote. Motion Carried.**

**MINUTES OF THE PREVIOUS MEETING:** December Board minutes were presented within the Board packet.

**Motion by Walker and supported by Hartrum to accept the December 19, 2018 Board Meeting Minutes. Voice Vote. Motion Carried.**

**TREASURER’S REPORT:** Walker presented the Treasurer’s report for December 31, 2018.

Total Revenues: \$16,831.14

Total Expenditures: \$194,792.21

Fund Balance as of December 31, 2018: \$663,847.67

**Motion by Hartrum and supported by Cole to accept the Treasurer’s report and to approve the payment of claims for January in the amount of \$150.59.**

Discussion: Hasil stated that we ended 2018 in a good financial position. We paid down the Dir. Division of our MERS plan and still ended the year approximately 8.5% below budget. Walker stated he gave a report to Oceana County Board of Commissioners that 911 is in good financial standing. He also told them that we have a need for a large fund balance as the cost of several systems, when they need replacing, will be a very large price tag. Barnett asked if we should supply the two County Board of Commissioner with a report of our plans for future cost. Walker stated that would lay the foundation for our millage renewal. Frick stated it could be a

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year-end report. Hasil state he will put something together. After the discussion a vote was held on the above motion.

**Voice Vote. Motion Carried.**

**COMMITTEE REPORTS:** None

**DIRECTOR'S REPORT:**

Personnel

- Ads for a new part-time public safety telecommunicator will start in a week or two.
- Ludington High School student Abby LeGault begin observing as part of a LHS internship that allows student to observe different fields. She is spending about 8 hours per week here through February 20.
- We have started regular supervisor meetings. We will meet once every two weeks and scale back when warranted.

Collaboration Projects

- SIP cuts- we are in line as one of five Frontier customers waiting to cut over to SIP.
- Mid Mitt- we need to set a communications committee meeting to approve the updated intergovernmental agreement. Lake Co has a new 911 director. They combined the emergency management and 911 director into one position. The new hire is eager to begin talks to join our multimode.
- Newaygo Co 7500 IP Logger Share- Newaygo has signed paperwork for their 7500 upgrade. Their radio backbone will be via fiber instead of microwave. Ray and Todd met with Newaygo County's new IT provider NCATS (Newaygo Co Advanced Technology Services).
- Nixle/Code Red- a meeting in Mason Co yesterday saw presentations from Nixle and Code Red. A vote decided to pursue detailed quotes from Code Red.
- Future collaboration- Ray would like to explore costs for a two-county shared CAD/RMS/JMS solution that would also fund new vehicle laptops, mounts, in-car modems, TTAs, and other public safety needs.

Other Updates

- Central Square Expo- Ray and Todd are attending the expo March 17-20 in San Antonio, Texas.
- Janet Anderson was elected as Mason Co Board of Commissioners Chairperson.
- LEIN Audit- an IDS solution has been identified and ordered. IDS is needed for LEIN compliance.
- VHF Paging- a Communications Committee meeting is needed to formally accept Chrouch's proposal.
- ONESolution MCT- training begins tomorrow.
- Mic Fee Credits- a balance of approximately \$185,000 will expire on 10/1/19. Ray will seek Communications Committee approval to purchase, but not implement, 800 MHz paging. The purchase will use approximately \$70,000 in mic fee credits.
- 911 Plan Update- updating our 911 plan will be a fairly involved process that requires clerks to send certified mail to every government body in each county.
- Star Hill TTA- funding was approved and one of the two amps has already been received by MPSCS.
- Security cameras- the NSOIT proposal was signed on and we are awaiting an installation date.
- MERS- we have not yet received word on what adjustments will be made.
- 911 Millage- a renewal would need to be on the August 2020 ballot. Language is due 4PM on Friday, May 15, 2020. To meet the May deadline, it needs to go through county board approvals so we need to be looking for a January 15, 2020 911 Board approval for it to be to the County Boards by February 2020 and to the Clerk offices by March/April 2020.

Discussion: Code Red – Hasil stated it would not be used just of emergencies but for basic notifications to the communities. Mast asked if Mason Counites Emergency Manager is looking to purchase the system then bring Oceana County on with them. Bryant stated he believes that there is a grant that may pay for or assist to pay for the system. Hasil stated that there maybe a donor that will cover the cost. Also, that it would take individuals

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to sign register their cell in order to get the messages. Walker stated it will take all of us to get the word out to the citizens to make everyone in the two Counties aware of the notifications available to them.

Future collaboration into costs for a two-county shared CAD/RMS/JMS solution. Looking ahead to our millage and surcharge renewals coming up and how to proceed. Discussion was held, Frick stated that Hasil should explore all options with cost related to them and report back. Barnett stated that the Communication's Committee should look into this further and report back to the full Board.

Mic Fee Credits – Walk stated that Life would like to purchase some of the credits if possible, he suggested that Finance Committee address this as he sits on the Communication's Committee.

**OLD BUSINESS:**

Re-schedule February, March and April Board meetings – Hasil suggested moving all three meetings to the second Wednesday of the month. February 13, March 13 and April 10 all at 10am.

**Motion by Frick and supported by Walker to change the next three-monthly Board meetings to the dates listed above. Voice Vote. Motion Carried.**

911 Board By-Laws – Hasil stated Taranko contacted him stating that Mason County would like each County to have their own representative from Life EMS. Walker questioned if anyone had a concern that Life would have two voting members on our Board. Frick stated he does not feel that would be right. Walker stated Oceana County wanted to have their EMS representative be an alternate. Barnett stated that it is up to each County to determine how they want to pick their representative. Walker stated he would have to take this back to his County board and come back next month with their response.

**NEW BUSINESS:**

Election of Executive Board positions – Walker nominated Barnett for Chairman.

**Motion by Walker and supported by Cole to elect Barnett as Chairman of the Board.**

Mast nominated Cole for Vice Chairman.

**Motion by Mast and supported by Barnett to elect Cole as Vice Chairman of the Board.**

Barnett nominated Walker for Treasurer.

**Motion by Barnett and supported by Hartrum to elect Walker as Treasurer.**

Barnett nominated Bryant for Secretary.

**Motion by Barnett and supported by Cole to elect Bryant as Secretary.**

Barnett called for all positions to be closed. There being no further discussion a vote was taken.

**Voice Vote. Motion Carried.**

Barnett advised that Committee assignments will be made by the Chairman, Blaauw will email everyone a copy of the 2018 Committee list. If anyone does not want to be on a current Committee assignment, please contact Blaauw before our February 13th meeting.

There being no further business the meeting was adjourned at 11:17 a.m.

NEXT SCHEDULED meeting will be February 13<sup>th</sup>, 2019 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary