

**MASON-OCEANA 911 BOARD
MEETING MINUTES
FEBRUARY 21, 2018**

PRESENT: Mark Barnett Craig Mast Jeff White
Matt Bryant Wally Taranko Dan Yost
Kim Cole Kevin Walk via tele com
Laude Hartrum Bob Walker

ABSENT: Greg Frick

STAFF: Ray Hasil
Todd Myers
Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Barnett at 10:00 a.m.

CITIZEN PARTICIPATION: None.

APPROVAL OF AGENDA: Barnett requested that the election of Officers to be moved to the last item under New Business.

Motion by Taranko and supported by Bryant to approve the Agenda with the change mentioned above. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

Minutes were presented within the Board packet.

Motion by Mast and supported by Cole to accept the January 17, 2017 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: A revised Treasurer's report for December 2017 was presented by Hasil reflecting the surcharge monies for the last quarter of 2017 but received the first two months of 2018. Walker presented the Treasurer's report for January 31, 2018.

Total Revenues: \$83,869.27

Total Expenditures: \$119,933.69

Fund Balance: January 31, 2017: \$745,574.93

Motion by Mast and supported by Taranko to accept the Treasurer's report and to approve the payment of claims for February in the amount of \$1,102.26. Voice Vote. Motion Carried.

DIRECTOR'S REPORT:

Personnel

- Our part-time trainee resigned and we have started the hiring process again. Advertising in paper print and Mason & Oceana Co Press online were no longer yielding many applications. On the advice of staff, we posted an ad on Indeed.com and have received over 50 applications to date. Posting the ad was free.

Collaboration Projects

- SIP cuts- our cuts to session-initiated protocol, or SIP, began and carriers like AT&T and Charter have already been migrated. The process to migrate all carriers (around 20) is expected to last at least until the end of the year.
- Meceola Multinode- the join is still planned for the week of March 19.

Other Updates

- FirstNet- Ray and Todd are meeting with OCSD and AT&T on Thursday, 3/15 to better understand where we are with FirstNet in our area. OCSD is planning on performing a field test.
- Mic Fee Credits- a balance of approximately \$185,000 will expire on 10/1/19.
- 911 Plan Update- updating our 911 plan will be a fairly involved process that requires clerks to send certified mail to every government body in each county.
- ONESolution MCT- our implementation is on hold
- Building Access Phase II- phase II of the building access is complete. Among the upgrades are dividing the building in to 2 secure zones. The EOC zone allows meetings and bathroom access without allowing access to locker rooms, exercise room, furnace room, or the admin/dispatch side of the building. Enhanced HD hallways cameras allow staff to better identify those ringing the intercoms for access. The server room has two day/night cameras that record both isles.
- Star Hill TTA- MPSCS acknowledged a meeting to further explore a TTA on Star Hill
- 800 MHz Paging Pre-Pay- an e-mail requesting information has been submitted to MPSCS
- Funding- it is time to look ahead to long term funding strategies. Our local millage, surcharge sunset in 2021, target fund balance, major expenses, updating financial policies and a possible restricted fund for high dollar upgrades should be considered and discussed.
- Operational Improvements- meetings begin next week that will lead into new policies, procedures, and in-house training with the goal of improving overall operational efficiency and readiness.

OLD BUSINESS: None

NEW BUSINESS:

One employee has requested her HSA funds released for the full year.

Motion by Mast and supported by Cole to release the HSA funds for the remainder of 2018, to the requested employee. Voice Vote. Motion Carried.

Telephone surcharge levy request to both Counties. Hasil recommends we remain at the same amount of \$2.09 as collected last year.

Motion by Taranko and supported by Bryant to approve the request of the full \$2.09 telephone surcharge levy to both Mason and Oceana Counties. This amount is the same rate as last year. Voice Vote. Motion Carried.

Approved: 2/21/18

Hasil requested a closed session for discussion of consult received from our Attorney.

Motion by Walker and supported by Cole that the Board move to closed session to discuss consult from our Attorney. Roll Call Vote: Barnett, yea; Bryant, yea; Cole, yea; Hartrum, yea; Mast, yea; Taranko, yea; Walk, yea; Walker, yea; White, yea; Yost, yea. Absent: Frick. Motion Carried.

Closed session began at 10:47 a.m.

Regular session reconvened at 10:57 a.m.

Motion by Hartrum and supported by Walker to take no action regarding the consult received from our Attorney. Voice Vote. Motion Carried.

NetClock – Hasil requested permission to sell our old NetClock on eBay. He believes we could possibly make 2 to 3 hundred dollars.

Motion by Walker and supported by Bryant to allow the Director to sell our old NetClock. Voice Vote. Motion Carried.

Hasil presented a written letter from Newaygo County Central Dispatch. They have established a subcommittee to determine future funding mechanisms to sustain their 911 operation. Due to the already existing virtual consolidation in place between Newaygo Central Dispatch and Mason-Oceana 911, they felt that it would be helpful to include Hasil and Myers in the meetings to discuss future technology upgrades and additional collaborative efforts.

Hasil stated at this time Newaygo County wants to explore all possibilities of cost savings before they go to their voters. White agreed that at this time they are exploring all of their options. Further discuss was held. Barnett stated this is only information at this time, and if the discussion moves to talk of action, then the full Board will be involved.

Election of Executive Board - Barnett called for nominations. Barnett was nominated to remain as Chairmen of the Board.

Motion by Walker and supported by Hartrum to keep Barnett as the Chairmen of the Board. Voice Vote. Motion Carried.

Barnett called for nominations for Vice Chairmen. Cole was nominated to remain on as Vice Chairmen of the Board.

Motion by Mast and supported by White to keep Cole as the Vice Chairmen of the Board. Voice Vote. Motion Carried.

Barnett called for nominations for Secretary. Bryant was nominated to remain on as Secretary of the Board.

Motion by Walker and supported by Hartrum to keep Bryant as the Secretary of the Board. Voice Vote. Motion Carried.

Barnett called for nominations for Treasurer. Walker was nominated to remain on as the Treasurer of the Board.

Motion by Taranko and supported by Mast to keep Walker as the Treasurer of the Board. Voice Vote. Motion Carried.

Committees – Dan Yost was appointed by the Oceana County Board of Commissioners, as the Emergency Ambulance Representative for Oceana County to the Mason-Oceana 911 Board of Directors. With the vacancy on the Personnel and Finance Committees, Barnett appointed Yost to fill both vacancies.

Finance Committee meeting has been scheduled for Friday, March 30, 2018 at 10:00 a.m.

There being no further business the meeting was adjourned at 11:16 a.m.

NEXT SCHEDULED meeting will be March 21, 2018 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary