

**MASON-OCEANA 911 BOARD
MEETING MINUTES
DECEMBER 19, 2018**

PRESENT: Mark Barnett Laude Hartrum Kevin Walk
 Matt Bryant Ryan Schiller for Craig Mast Bob Walker
 Kim Cole Wally Taranko Todd Goodrich for Jeff White
 Greg Frick

ABSENT: None

STAFF: Ray Hasil
 Todd Myers
 Connie Blaauw

GUEST: Liz Reimink and Jim Duram

MEETING CALLED TO ORDER: Meeting called to order by Barnett at 10:00 a.m.

CITIZEN PARTICIPATION: None

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Frick and supported by Taranko to approve the agenda as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING: November Board minutes were presented within the Board packet.

Motion by Taranko and supported by Walk to accept the November 21, 2018 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: Walker presented the Treasurer's report for November 30, 2018.

Total Revenues: \$296,008.69

Total Expenditures: \$106,023.81

Fund Balance as of November 30, 2018: \$847,283.74

Motion by Hartrum and supported by Frick to accept the Treasurer's report and to approve the payment of claims for December in the amount of \$96.33.

Discussion: Hasil stated that in the first few months of the new year he is looking to move money into another CD to earn more interest and diversify. Walker stated that Oceana County Treasurer recently received a CD rate that matched MI CLASS's current rate. Hasil stated he will study our current funded further and be prepared to make a recommendation in January or February of 2019.

Voice Vote. Motion Carried.

COMMITTEE REPORTS: None

Approved: 1/16/19

DIRECTOR'S REPORT:

Personnel

- We will begin advertising for 1-2 part-time employees early in the new year.
- Longtime supervisor Amy Heer will be stepping down from being a supervisor in 2019. Telecommunicator Amy Grondsma will be promoted to fill the open spot.

Collaboration Projects

- SIP cuts- we are in line as one of five Frontier customers waiting to cut over to SIP.
- Mid Mitt- our meeting with Clare Co went well and a vote to add them to the Mid Mitt interoperability agreement is needed for them to sign with West.
- Newaygo Co CD is moving ahead with their much-needed radio console upgrade to 7500's. They would like to share use of Mason-Oceana's radio IP logger.
- Nixle/Code Red- a meeting in Mason Co yesterday saw support for a two-county shared mass-notification system. Stakeholders are being asked to research both products for themselves and meet again on Tuesday, January 15 at 4 PM. The meeting will include presentations from both companies.
- Future collaboration- with a January 2020 deadline for the 911 board to approve possible ballot language, Ray is exploring long-term funding challenges, future collaboration projects, and capital expenditures.

Other Updates

- Central Square 2019 in San Antonio, TX- with the merger of 3 major CAD companies, including our CAD vendor Superion, there are a lot of questions about ONESolution CAD's lifecycle and few unknowns. We know it is no longer being sold to 911 centers and that they will continue to perform some updates, but it stands to reason that our CAD software will begin falling behind on more intensive, modern updates. Central Square has extended 2 free passes to our center (regular price is \$699 per person for early registration). Todd and I would like to attend Central Square 2019 instead of the other two conferences we had planned for (Todd planned on a Superion conference in Orlando, and I had planned for the International Wireless Communications Expo in Vegas).
- LEIN Audit- IDS will be implemented early in 2019.
- VHF Paging- both Western Fire Authority and Oceana Co Fire Chiefs have requested we stay with VHF analog paging. We have informal confirmation that the Rural Fire Authority also wants to stay VHF.
- ONESolution MCT- Todd has been working to get a working beta.
- Mic Fee Credits- a balance of approximately \$185,000 will expire on 10/1/19.
- 911 Plan Update- updating our 911 plan will be a fairly involved process that requires clerks to send certified mail to every government body in each county.
- Star Hill TTA- no update
- Security cameras- we have a quote from NSOIT to replace the cameras that were damaged from our most recent lightning strike.
- MERS- we have not yet received word on what adjustments will be made.
- 911 Millage- a renewal would need to be on the August 2020 ballot. Language is due 4PM on Friday, May 15, 2020. To meet the May deadline, it needs to go through county board approvals so we need to be looking for a January 15, 2020 911 Board approval for it to be to the County Boards by February 2020 and to the Clerk offices by March/April 2020.

NEW BUSINESS:

Intergovernmental agreement with Clare County: A copy of the agreement was included in the Board packet. Walker asked about cost sharing. Hasil stated if any equipment goes down Mason-Oceana 911 will not solely be responsibly for the repair cost; the other Centers will be sharing in that expense. Hasil stated this does not need to be voted on today, it can be held until January meeting. Barnett suggested that Communications or NEMO Committee should discuss this first then make a recommendation to the full Board. Hasil will set up a meeting.

West update: West will be in the State working on other projects, having them complete the work ahead of scheduled at our Center will decrease our cost as their travel expenses. The expense would be split between four Counties.

Carpet quotes: Hasil recommends the quote for \$4,811. For carpet tiles in the EOC room and in the hallways.

Motion by Walker and supported by Cole to approve the quote for new carpet in the EOC room and the hallways in the amount of \$4,811. Voice Vote. Motion Carried.

Central Square Conference 2019: Hasil requested approval for himself and Todd Myers to attend the CentralSquare 2019 Conference, March 17-20, 2019 in San Antonio, TX. The approximate expense is \$2,275. for both to attend. After a discussion a motion was made.

Motion by Hartrum and supported by Walk to approval the Director and Operations Manager to attend the CentralSquare conference. Voice Vote. Motion Carried.

MERS paydown: Hasil requested the Board's approval to pay down the Dir. Division which is currently funded at 24.8%. The amount this Division is unfunded per our last Annual Actuarial Valuation Report dated 12/31/2017 is \$57,308. Due to our current fund balance, Hasil is request the unfunded to be paid in full. After a discussion a motion was heard.

Motion by Walker and supported by Taranko to pay \$57,308 to the Dir. Division of our DB plan. Voice Vote. Motion Carried.

Quote for security camera repairs and upgrades: A quote was provided in the Board packet. Hasil reminded everyone that this work is due to a lightning strike that took out the outside lights. The Total cost for the repairs and upgrades is \$15,093.67. A discussion was held then a motion was heard.

Motion by Cole and supported by Hartrum to accept the quote from Netsource One on the repairs and upgrade to the security camera. Voice Vote. Motion Carried.

Reschedule February, March and April Board meetings: Hasil asked that the Board consider approving the rescheduling of the Board meeting set for Feb. March and April 2019 due to upcoming meeting and conferences that are planned. Barnett stated that Hasil can come up with suggested dates to determine if they would work.

Motion by Hartrum and supported by Frick to look at rescheduling the Board meetings as noted above. Voice Vote. Motion Carried.

911 mobile radio: A quote from Motorola in the amount of \$3,490. Was included in the Board packet. Per Hasil there is money in the 2018-Communications line item to cover this cost.

Motion by Hartrum and supported by Cole to approve the work/quote from Motorola in the amount of \$3,490.

Following the motion discussion was held followed by a vote.

Voice Vote. Motion Carried.

Shelby-Benona FD request for information: Hasil recently was asked by a Fire Chief in Oceana County, who determined that FD's will respond to wires down. The concern is the cost to the Fire Depts. Frick stated that this is not a Board issue as it is Fire Dept. operational issue. Barnett asked Frick for further clarification. Frick stated a Fire Dept. decides what type of call they will respond to and they inform Dispatch of their position. Bryant stated in Mason County on wires down they determine if it is related to a weather issue or just a random tree down. Hasil agreed with Frick that this is for the Fire Depts. to decide, not Dispatch.

Laude brought up a recent call where a Fire Dept. vehicle rolled on the way to a medical call at a Dr.'s office. The question was asked if it was necessary to roll FD when the patient is at a Dr.'s office. Hasil advised that a Dr.'s office can not provide ALS at a scene regardless of the scene location. Bryant agreed with Hasil stating that it is a liability issue. Walk stated that the County Medical Control Boards determine whether or not the First Responders go on any level of a call. Walk stated that these issues are to be reviewed and adjusted if needed on an annual basis. Barnett asked Cole in Mason County and Schiller (Mast) in Oceana County to address this with their Medical Control Board.

OLD BUSINESS:

Nixle Update: 12/18/18 a presentation by Liz Reimink was held in Mason county on Code Red and Nixle. Hasil stated there was a full room, showing a lot of interest. Reimink stated she has reached out to Code Red to get a two County rate. Reimink stated that Nixle has a lot of add on fees. The next meeting will be held on Tues. Jan. 15th.

911 paging equipment: Both Mason and Oceana County Fire agencies want to stay with VHF. Hasil will put together a Communications meeting to move forward.

911 Board By-Laws: Barnett stated it is up to each County to determine what they want for the EMS representation on our Board. Walker stated he and Taranko will discuss this and report back at our January meeting.

BCBS rebate check: Per our November meeting Hasil looked into gym memberships for the employees. The only option that is close to our rebate amount is AFC. AFC has locations in Ludington and Hart and is a 24/7 facility. Information was included in the Board packet. A discussion was held followed by a motion.

Motion by Frick and supported by Hartrum to sign up the full time employees that are interested for a one year membership at AFC.

Further discussion was held, followed by a vote.

Voice Vote. Motion Carried.

Disposal of Tables & Desk: Hasil received a request from Oceana County Sheriff's Office and Hart Police Dept., stating they have a use for the tables, book shelf and possible the safe.

Motion by Frick and supported by Bryant to allow the Direct to give the items away as he sees fit . Voice Vote. Motion Carried.

There being no further business the meeting was adjourned at 11:36 a.m.

NEXT SCHEDULED meeting will be January 16, 2019 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary