

MASON-OCEANA 911 BOARD
MEETING MINUTES
August 15, 2018

PRESENT: Mark Barnett Laude Hartrum Bob Walker
 Matt Bryant Craig Mast Jeff White
 Kim Cole Wally Taranko
 Greg Frick Kevin Walk via Tele-com

ABSENT: Dan Yost

STAFF: Ray Hasil
 Todd Myers
 Connie Blaauw

GUEST: Jim Duram
 John Henderson with Ludington Fire Department

MEETING CALLED TO ORDER: Meeting called to order by Barnett at 10:02 a.m.

CITIZEN PARTICIPATION: John Henderson with Ludington Fire Department.

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet. Request to have the request from LFD added under Committee Meeting. Request to add Life EMS contract in Oceana County under New Business.

Motion by Bryant and supported by Mast to approve the agenda with the two amendments noted above. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING: July Board minutes were presented within the Board packet.

Motion by Hartrum and supported by Frick to accept the July 18, 2018 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: Walker presented the Treasurer's report for July 31, 2018.

Total Revenues: \$92,175.31

Total Expenditures: \$101,384.39

Fund Balance as of July 31, 2018: \$631,015.70

Motion by Walker and supported by Mast to accept the Treasurer's report and to approve the payment of claims for August in the amount of \$468.56. Voice Vote. Motion Carried.

COMMITTEE MEETING (S): Communications Committee met on July 31, 2018.

Mast gave a brief summary of the meeting held on July 31, as well as the recommendation made for the full 911 Board to consider. Mast asked for input or comments. Hartrum stated he is okay with approval of the request however, he still wants the issue of no LEIN information put into CAD addressed further. Henderson from Ludington Fire Dept. thanked the Board for listening to their request.

Approved: 9/12/18

Walker asked if guidelines were drawn up for those who will have 53P911 programed into their radios. Walker further stated misuse could result in very serious charges being brought against staff. Henderson stated they are drawing up guidelines, and any staff that violate the policy will have the radio pulled from them.

Barnett wanted to clarify that the request from LFD is that the 911 Board allow the programing of 53P911 in LFD MFR radios. However, LFD will be responsible for all cost incurred. Henderson stated that is correct, LFD is not looking for financial support on this.

Barnett suggested to set up a block of training for those who will have these radios. With 911 and/or LPD to with that training. Henderson said LFD would welcome the training.

**Motion by Mast and supported by Hartrum that LFD MFRs be allowed to program 53P911 in LFD MFR radios that have the ability to be programmed as receive only (no transmit) for a duration at the pleasure of the 911 Board. With required training to all personnel on the policy requirements. Voice Vote.
Motion Carried.**

DIRECTOR'S REPORT:

Personnel

- Our trainee completed our training program yesterday 8/14.

Collaboration Projects

- SIP cuts- we have just 4 carriers left: AT&T, Frontier, TDS Telecom and Windstream.
- Mid Mitt- Clare & Wexford counties have expressed a desire to join Mid Mitt as a remote site and have already received a quote of \$180,000 to join our multimode. The three original PSAPs are working to firm up an agreement for new remote sites to join the Mid Mitt consortium. We believe the agreements will need to be run through the originating multimode boards (Meceola, Newaygo & Mason-Oceana).

Other Updates

- Newaygo Co mic fee purchase- the head of MPSCS announced that billing older than October of 2016 was going to be written off and covered by MPSCS. Early indications are that this will cover all of the fees that Newaygo Co owes.
- 2019 Budget- Ray has started the 2019 budget process.
- Ludington TTA- the new TTA was installed on August 7th.
- Prank CSC call- 911 received a malicious, prank rape call on 7/21/18. It was a transfer from MSP and was detailed. The first call lasted 12 minutes and the caller spoke directly with Hart PD as well. 911 went on a wild goose chase of contacting carriers and companies to get info on the caller. In the end, the phone number was an IP based service that could only be traced by IP addresses and an e-mail address. The event was reported to the MIOC and SNC.
- Line item migration to state mandates- Connie has started working on a migration of our existing line item codes to new, state mandated codes. There will be quite a few changes and we're trying to figure out the best timing of them because budgeting for 2019 has begun.
- Rural Fire Authority data- Todd and Ray worked with the rural fire authority to generate data for an area that is contracted to Pere Marquette FD. The study was to determine whether or not they still needed to contract the area with PMFD.
- Mason Co Fire/EMS Backup Paging- Ray and Denny Mutschler of Chrouch Communications visited MCSD on 8/2 to try and see what the old backup paging system was and how it worked. Early indications are the old radio and amp work so it may be a matter of reconfiguring and reconnecting the old equipment.
- MTR 2000s- Chrouch advised that the MTR 2000 amplifiers we use for paging fire & EMS are no longer guaranteed to be repairable effective the end of 2018.

- Newaygo Co Surcharge- the recent Newaygo County SD millage failed and a Newaygo Co surcharge increase will be on the November 2018 ballot.
- Oceana EMS- 911 remains ready to implement whatever changes occur with Oceana EMS and met with OC Administrator Dr. Bob Sobie on 8/14. Per Dr. Sobie, Life EMS will take over for Oceana EMS at 12:01 AM on Monday, October 1. We will need to change the makeup of the 911 Board to adjust for the changes.
- Mobile Gateway- 911's Expedition is able to patch disparate radio systems like VHF to MPSCS or 8TAC to MPSCS.
- HVAC- the administrative offices condenser had to be replaced.
- LEIN Audit- we are still awaiting a response from LEIN field services on whether we can wait until 2019 to implement an intrusion detection system. A quote from NSOIT for a single firewall option was quoted for approximately \$4,500 plus \$75/month.
- MPSCS 7.17 Upgrade- we are still working to resolve a time server issue with our radio consoles.
- Mic Fee Credits- a balance of approximately \$185,000 will expire on 10/1/19.
- 911 Plan Update- updating our 911 plan will be a fairly involved process that requires clerks to send certified mail to every government body in each county.
- ONESolution MCT- Todd is slowly working on this again. There are still a lot of complaints about product stability.
- Star Hill TTA- the champion of the Star Hill upgrades, State Representative Holly Hughes, was defeated in the August ballot. We're not sure if and how it could affect the project.
- Smart911 is funded at least through the state's FY 2019

Community Involvement

7/24- Smart911 presentation at Pentwater Public Library

7/26- Rural Fire Board meeting

8/11- Smart911 presentation at Duna Vista dune community in Pentwater

The Director's report was emailed to everyone within the Board packet prior to the meeting. The Director opened the floor to and questions or comments.

Barnett asked about the expiring Mic Fee Credits that expire 10/1/19. Hasil stated he will recommend that we pre-purchase 800 MHz paging for consoles at a cost of approximately \$70,000.

Hartrum asked is there is any update on the prank CSC call. Myers stated that MI Intelligence Op Center has a possible address in Kansas where the email address comes back to. They will be sending someone to the residence to investigate further.

Mast asked if there is someone else that will take the place of Holly Hughes to help push the project of Star Hill TTA upgrades forward. Hasil stated that is being worked on.

OLD BUSINESS: None

NEW BUSINESS:

Request for early release of two employee's HSA funds.

Motion by Mast and supported by White to release the last quarter of the years HSA funds to the two employees that requested them. Voice Vote. Motion Carried.

Sale of Ray and Todd's old cell phones. Hasil stated he believes he should be able to get \$200. From the sale of both phones.

MTR 2000s, Hasil stated he just found out that they will no longer be supported by Motorola as of the end of 2018. We have a total of 5 2000s. If we update we would possible need to narrow band them, in doing this we would need to put up more transmitters. This would be a project for 2019 with Fire and EMS from both Counties being affected. Barnett asked who would pay the cost to put up new transmitters.

Barnett asked if we should have an informational meeting with Fire and EMS from both counties to get their input. Barnett added that they would need time to address any budget concerns this would have on their agencies for 2019. Hasil stated he would email everyone needed to set up a meeting. Bryant said the Fire Authority Boards would also need to be invited to the meeting. Barnett asked if we should get feed back from FD and EMS before any decision is made. White said yes, they should give their input, everyone else agreed to have the meeting before making any decisions. Hasil will set up the meeting.

Life EMS – Walker stated Oceana County has signed a contract with Life EMS that goes into effect on October 1, 2018. They are still working out details at this time, but there would be no change with the radio process.

Hasil said from his meeting on August 20th with Dr. Sobie, the Medical Control Board needs to be contacted, Walker stated Life will be taking care of this. Hasil said if Life EMS is to take over call intake, it is felt that both Mason and Oceana Counties should have the same process set up. Walker stated that Life will not be taking over the call intake, that the Dispatch process is to remain the same as it is now. If any Dispatch changes are discussed it would not be until 2019. Taranko stated Mason County is not discussing any change at this time.

Hasil stated per the 911 By Laws we need to address the Board make up. Currently the By Laws state we are to have one representative from each Counties EMS on our Board. The By Laws will be referenced to determine the makeup of the Board with Life covering both Mason and Oceana Counties.

There being no further business the meeting was adjourned at 11:00 a.m.

NEXT SCHEDULED meeting will be September 12, 2018 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary