

**MASON-OCEANA 911 BOARD
MEETING MINUTES
OCTOBER 31, 2017**

PRESENT: Mark Barnett Greg Frick Kevin Walk
 Matt Bryant Laude Hartrum Bob Walker
 Kim Cole Craig Mast Matt Kanitz for Jeff White
 Lance Corey Wally Taranko

ABSENT: None

STAFF: Ray Hasil
 Todd Myers
 Connie Blaauw

GUEST: Jim Duram

MEETING CALLED TO ORDER: Meeting called to order by Chairman Barnett at 10:00 a.m.

CITIZEN PARTICIPATION: None.

APPROVAL OF AGENDA:

Hasil requested to additions to New Business, BCBS refund and Mason Grant Radio Template.

Motion by Walk and supported by Corey to approve the Agenda with the additions to New Business as noted above. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

Minutes were presented with the Board packet.

Motion by Corey and supported by Mast to accept the September 20, 2017 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER’S REPORT: Treasurer’s Report for the Month of September, presented by Walker.

Total Revenues: \$3,465.00

Total Expenditures: \$119,497.52

Fund Balance: September 30, 2017: \$604,193.93

Motion by Bryant and supported by Hartrum to accept the Treasurer’s report and to approve the payment of claims for October in the amount of \$364.80. Voice Vote. Motion Carried.

COMMITTEE REPORTS: None

DIRECTOR'S REPORT:

Personnel

- The application period for new part-time employment closed and candidates have been tested. Interviews take place on Monday, October 23.
- Todd has been selected as the 2017 Information Technologist of the Year by the Michigan Association of Public Safety Communications Officials (APCO). He and his family will attend the awards ceremony and dinner tomorrow in Frankenmuth.

Collaboration Projects

- SIP cuts- West unexpectedly pushed us back until January to cut to SIP.
- West maintenance training- West will be onsite December 11-15 to train Todd, Jason Wolford of Newaygo CD, and Terry Vogel of Meceola CD. The training will allow Mason-Oceana to save \$6,000 per year in Viper maintenance costs.
- MiCJIN- Optimal Solutions has been working with the SOM and Mason Co MiCJIN traffic was cut on 10/4. There is still some cleanup traffic remaining (corrections LiveScan) but so far, the project is moving along faster than expected.

Other Updates

- Mason Co Bond Payments- detailed estimates and projections of 2018 revenues and cash flow indicate that all remaining Mason Co bond payments could be paid off in February 2018. The payments mature in 2019 and paying early would save \$4,091.19.
- FirstNet- there are Michigan FirstNet public forums October through December. Ray, Todd and Ryan are attending on in Lansing on November 28. Kevin Walk is attending on October 29 in Kalamazoo.
- Mic Fee Credits- a balance of \$188,854 will expire on 10/1/19.
- 911 Plan Update- updating our 911 plan will be a fairly involved process that requires clerks to send certified mail to every government body in each county.
- Facility maintenance- Martech was contracted to construct a pan that will hang beneath the overhead cooling unit in the server room to catch water in the event of another sump pump failure. We also contracted for maintenance on all of our HVAC systems. An invasion of Autumn Olive on the north and east sides of the property lines was eradicated.
- ONESolution MCT- Muskegon Co CD is in the process of returning the product because of problems that could not be remedied, especially with the LEIN module. We will proceed cautiously.
- Sprint FCC Complaint- I filed a complaint with the FCC on 9/26/17 for Sprint's failure to turn up texting in our two-county area. Sprint alleges that there are multiple PSAPs in our area and that texting cannot be routed. The FCC believes there is an error on Sprint's part.
- Deadheading- Life EMS was brought online after the last 911 Board meeting.
- NetClock Replacement- need to get quotes
- Pre-Alerts- the CTO group met 10/10 and 10/17. We are close to finalizing an overhaul of over 100 nature code SOGs. Once complete, staff will require training on the changes.

Other Activity

- The next Michigan Senate Energy and Technology Committee hearing is tomorrow. Michigan's 911 industry is hopeful the bill passes soon and moves to the House.

OLD BUSINESS:

Mast asked if there has been any response from Ludington Fire Dept. (LFD) as to how their working off EMS channel is going. Hasil said he has heard no complaints. Taranko said he has heard some complaints. Barnett stated he believes that the communications with LFD on this roll out has not been good. Barnett wants them to understand that the Board has not given them a “no” response. Barnett offered to talk with LFD, it was agreed that the communication was needed.

NEW BUSINESS:

BCBS 2016 rebate check.

Hasil stated the check this year is in the amount of \$3,988.13. The requirements on how to distribute the rebate, states the employees must receive at least the percentage of the rebate check that they contribute to their insurance cost. Our employees contribute 20% of the cost of their insurance.

Motion by Frick and supported by Walker to give the employees 20% of the BCBS rebate check, with the remaining 80% to the employer. Voice Vote. Motion Carried.

Mason Grant Fire Dept. Radio template.

It was brought to Hasil’s attention that Mason Grant FD has P911 on several radios. Hasil stated that Elk Rapids unlocked at least 3 or 4 Kenwood radios for Mason Grant FD, Mason Grant Fire Chief confirmed this. A discussion was held. Bryant asked if we could go back through past Board meeting records and find the exact wording on the ruling related to this subject. Corey asked if there are other Fire Department agencies that also have multiple radios programed with P911, Hasil said he would look into this,

Motion by Walker and supported by Hartrum that at the request of Mason-Oceana 911, Grant Fire Department in Mason Co. and Ron Melchert II reprogram their Kenwood radios so 53P911 is on just two department radios. Completion of this is requested by Saturday, November 18, 2017. Voice Vote. Motion Carried.

Parking Lot LED lights upgrade.

Hasil stated we have 4 remaining parking lot lights to switch over to LED. He has received 2 bids; C&I Electric bid \$2,960. And Martech bid \$3,120. Hasil requested a motion to accept the bid from C&I Electric.

Motion by Hartrum and supported by Mason to accept the bid from C&I Electric in the amount of \$2,960. to switch the parking lot lights over to LED.

Building canister LED lights repair.

Hasil stated that job to repair the canister LED lights was bid on by Martech in the amount of \$1,096. with no bid from C&I Electric.

Motion by Walker and supported by Cole to accept the bid from Martech in the amount of \$1,096. Voice Vote. Motion Carried.

Michigan Cooperative Liquid Assets Securities System (CLASS).

Hasil recommended that the Board approve to move \$175,000 into MI Class and change the Finance Policy to reflect the needed change. A discussion was held.

Motion by Walker and supported by Taranko to move \$175,000. into MI Class. Voice Vote. Motion Carried.

Hasil request to move the November Board meeting to Wednesday, November 8th at 10:00am.

Motion by Taranko and supported by Walk to move the Board meeting in November to Wednesday, the 8th as requested by Hasil. Voice Vote. Motion Carried.

Regarding the 2018 budget the following meetings were scheduled:

Personnel Committee will meet Thursday, November 2, at 1pm

Finance Committee will meet Thursday, November 2, at 3pm

There being no further business the meeting was adjourned at 11:32 a.m.

NEXT SCHEDULED meeting will be November 8, 2017 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary