

**MASON-OCEANA 911 BOARD  
MEETING MINUTES  
MAY 17, 2017**

**PRESENT:** Mark Barnett Greg Frick Chuck Lange for Wally Taranko  
Matt Bryant Laude Hartrum Bob Walker  
Kim Cole Craig Mast Jeff White  
Lance Corey

**ABSENT:** Kevin Walk

**STAFF:** Ray Hasil  
Todd Myers  
Connie Blaauw

**GUEST:** Joe Verlin, CPA with Gabridge & Company

**MEETING CALLED TO ORDER:** Meeting called to order by Chairman Barnett at 10:01 a.m.

**CITIZEN PARTICIPATION:** None

**APPROVAL OF AGENDA:**

**Motion by Walker and supported by Lange to approve the Agenda with amendments: move Audit presentation to immediately follow the approval of Agenda and add sale of Impala to New Business. Voice Vote. Motion Carried.**

Joe Verlin CPA with Gabridge & Company handed out the Annual Financial Report for the year ending 12/31/16. He stated we received the highest level of opinion that is given. Further discussion was held.

**Motion by Frick and supported by Bryant to accept the audit as presented by Joe Verlin. Voice Vote. Motion Carried.**

**MINUTES OF THE PREVIOUS MEETING:** Minutes were presented in the Board packet.

**Motion Walker and supported by Hartrum to accept the April 17, 2017 Board Meeting Minutes. Voice Vote. Motion Carried.**

**TREASURER'S REPORT:** Treasurer's Report for the Month of April 2017, presented by Walker.

Total Revenues: \$80,238.56

Total Expenditures: \$130,017.71

Fund Balance April 30, 2017: \$521,552.10

**Motion by Cole and supported by Corey to accept the Treasurer's report and to approve the payment of claims for May in the amount of \$62.78. Voice Vote. Motion Carried.**

## COMMITTEE REPORTS: None

## DIRECTOR'S REPORT:

### Personnel

- Todd completed the instruction of 5 of our employees on the APCO 40-hour basic. The training is required by the State of Michigan.
- All 3 new part-time trainees have completed their 24 hour EMD training.
- Part-time employee Jonathan Hughart resignation was accepted 5/4/17.

### Collaboration Projects

- Conference calls with Meceola, Newaygo, Mason-Oceana and Peninsula Fiber Network (PFN) continue weekly as we move toward NG911 capable E911 delivery via SIP. Todd completed an extensive overhaul of our Master Street Address Guide (MSAG) database. The work required manually updating 1,800 records.
- Once SIP integration is done for all 3 PSAPs we begin joining the Mason-Oceana and Meceola hosts.
- Ray and Todd attended a Cyber Crime Victim Services partner meeting on May 15. Program development will launch June 1 in Region 6 with plans to go live on January 1, 2018. The program will allow data collection of cybercrimes without taking away control from local stakeholders. It will also promote education and awareness for citizens. There is a lot of work to do on educating the intent of the program to 911 and law enforcement stakeholders.
- Ray, Todd, Cyndie and Jason met with USFS dispatch personnel on 5/2.

### Other Updates

- We are in regular communication with Oceana EMS on how to adjust map layers and policy for the departure of Pro-Med from southeastern Oceana Co.
- Texting to 911 (TXT2911)- Todd's first meeting with a major carrier is next week.
- EMD v13.0 went live Monday, May 15 at 9:30 AM.
- Communications Training Officer (CTO) Group- the CTO group met May 1 and were starting to work on nature codes.
- Policy Group- Ray needs to apply all of the recommended Personnel Policy changes to a new draft.
- The new 911 vehicle is in service. Ray will be seeking quotes for a center console and radio installation services.

## OLD BUSINESS: None.

## NEW BUSINESS:

Parking lot lighting quote from C & I Electric out of Ludington gave an estimate of \$2,960. To switch the current lights over to LED lighting. Barnett stated we should have three quotes. Walker stated he would give names of additional companies to Director Hasil for additional quotes.

Data Radio is still being used by one Fire Department in Mason County. The State of Michigan said we need to get rid of that old equipment. Hasil said it is hard to justify the cost with only one department using that system. After further conversation, a motion was made.

**Motion by Lange and supported by Bryant to do away with Data Radio. Additional conversation was held. Lange amended his motion to add that the Data Radio will be gone as of August 1<sup>st</sup>. Roll Call Vote: Barnett, Yes, Bryant, Yes, Cole, Yes, Corey, No, Frick, Yes, Hartrum, Yes, Mast, Yes, Lange, Yes, Walker, Yes, White, Yes. Motion Carried.**

A discussion was held regarding the sale of the Impala, whether to advertise through local papers or on an on-line Auction site.

**Motion by Walker and supported by Lange to allow the Director to put it on an auction site and dispose of the vehicle. Voice Vote. Motion Carried.**

Wrecker Service Policy was discussed with the Wrecker owners of both Counties on May 1st. Discussion of that meeting was well as where to proceed was held. Barnett stated that he believes that the issue needs to be referred back to the TAC Committee to make a recommendation to the full Board. It was agreed to set a meeting for the TAC Committee.

There being no further business the meeting was adjourned at 11:45 a.m.

NEXT SCHEDULED meeting will be June 21, 2017 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary

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