

**MASON-OCEANA 911 BOARD
MEETING MINUTES
AUGUST 16, 2017**

PRESENT: Mark Barnett Greg Frick Kevin Walk
 Matt Bryant Laude Hartrum Bob Walker
 Kim Cole Craig Mast Matt Kanitz for Jeff White
 Lance Corey Wally Taranko

ABSENT: None

STAFF: Ray Hasil
 Todd Myers
 Connie Blaauw

GUEST: Jim Duram

MEETING CALLED TO ORDER: Meeting called to order by Chairman Barnett at 10:00 a.m.

CITIZEN PARTICIPATION: None.

APPROVAL OF AGENDA:

Motion by Corey and supported by Cole to approve the Agenda as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

Minutes were presented with the Board packet.

Motion by Taranko and supported by Frick to accept the July 19, 2017 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: Treasurer's Report for the Month of July 2017, presented by Walker.

Total Revenues: \$21,920.76

Total Expenditures: \$106,252.21

Fund Balance: July 31, 2017: \$470,942.71

Motion by Hartrum and supported by Mast to accept the Treasurer's report and to approve the payment of claims for August in the amount of \$285.81.

Walker questioned a \$49.02 difference (after Revenue and Expenditure for July were figured in) from June's Treasurer's report end of month Total Balance, to July's end of month Total Balance. Director Hasil stated we would investigate the difference and report back at the next Board meeting.

Motion by Hartrum and supported by Mast to accept the Treasurer's report and approve the payment of claims for August in the amount of \$285.81, with the caveat that the \$49.02 questioned by Walker would be looked into and reported back to the Board at September's Board meeting. Voice Vote. Motion Carried.

COMMITTEE REPORTS:

The Personnel Committee met on August 7th, to discuss the 2017 wage increase for Operations Manager and the Personnel Policy changes being proposed. The wage increase for the Operations Manager has been moved to the Finance Committee. The Personnel Policy is still being reviewed by the Personnel Committee.

DIRECTOR'S REPORT:

Personnel

- All three of our trainees completed our training program and are dispatching on their own. The CTO's (Leslie Best, Amy Grondsma, Dana Miller and Chris Ernst) did an excellent job of simultaneously training 3 new employees.

Collaboration Projects

- SIP cuts- West is onsite October 16-20 for prep, and back October 30-November 3 to begin cuts
- West maintenance training- West will be onsite December 11-15
- MiCJIN- met with both county clerks and network administrators plus Mason Co Administrator Fabian Knizacky and Oceana Co Undersheriff Ryan Schiller to explore consolidation of LGnet in both counties.

Other Updates

- Mic Fee Credits- a balance of \$188,854 will expire on 10/1/19. It will be my recommendation to the Communications committee that we use approximately \$75,000 in credits to pre-pay for building 800 MHz paging icons (there are about 50).
- Personnel Committee- need to set a date for a Personnel Policy review
- Finance Committee- need to set a date for a recommendation from Personnel
- CTO Group- the CTO group met August 14 to receive evaluation information regarding the 3 trainees that just completed training. A new outline was reviewed and accepted by the group. Pre-alerting was introduced and the group received a Life EMS policy for consideration. The next meeting is planned for August 28.
- Parking Lot LED's- no update
- Dataradio- the Dataradio system was taken down on 8/8. Equipment from all three tower sites (Ludington, Free Soil & Walkerville) was brought back to 911.
- 800 MHz Channel Banks- with Dataradio decommissioned, paging was migrated and the old MPSCS channel banks were taken down at 911, Ludington and Freesoil sites.
- ONESolution MCT- we have started taking steps to upgrade to ONESolution MCT. This new version of MCT is web based and allows updates on field MCTs to take place with each login.
- Deadheading- we have started taking steps to allow deadheading from GX modems.
- Active911 configuration was overhauled and seems to be working very well now.
- Harbor 1 paging two-tones have been created and installed on radio consoles.
- Pre-Alerts- CTO group to meet again August 28
- PageGate Improvements- a new protocol was implemented (SNMM) but testing still needs to be done to check performance.

Other Activity

- 7/11- met with Mike Overly of MERS to understand new state reporting requirements
- 7/20- presented Smart911, text-to-911, and an overview of state 911 surcharge legislation
- 7/27- attended Mason Co Rural Fire Board meeting
- 7/29- met with the Montcalm Co interim director to explain West/Viper
- 8/2-8/3- attended the OEC COMMEX Train the Trainer in Indianapolis

OLD BUSINESS: None.

NEW BUSINESS:

Millage Levy 2017 Tax Roll

Motion by Taranko and supported by Walker to keep the Millage Levy for 2017 Tax Roll, in both Mason and Oceana Counties at the same amount as last year, 0.14 mills. Voice Vote. Motion Carried.

911 Board Resolution

A request from MCDA to support the Michigan Senate Bill 400 and the Michigan House Bill 4651 amending the Emergency Telephone Services Enabling Act. Through the Bills the State 911 fee would go from \$0.19 to \$0.25. per device.

Motion by Walker and supported by Mast that our Board supports the resolution and that Director Hasil to take the resolution with him to Lansing. Voice Vote. Motion Carried.

Talk Group Request

Chief Jerry Funk with Ludington Fire Dept. (LFD) has requested all of LFD radios to be programed with LAW Talk Group. Barnett stated this should be discussed by the Communication Committee to make a recommendation to the full Board.

There being no further business the meeting was adjourned at 11:00 a.m.

NEXT SCHEDULED meeting will be September 20, 2017 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary