

**MASON-OCEANA 911 BOARD
MEETING MINUTES
DATE: September 20, 2016**

PRESENT: Mark Barnett Bob Farber Bob Walker
 Matt Bryant Greg Frick Jeff White
 Kim Cole Laude Hartrum
 Lance Corey Wally Taranko

ABSENT: Kevin Walk

STAFF: Ray Hasil
 Todd Myers
 Connie Blaauw

GUEST: Jim Duram

MEETING CALLED TO ORDER: Meeting called to order by Chairman Farber at 10:07 a.m.

CITIZEN PARTICIPATION: None

APPROVAL OF AGENDA:

Motion by Frick and supported by Walker to approve the Agenda as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous Board Meeting were presented.

Motion by Taranko and supported by Frick to accept the August 17, 2016 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: Treasurer's Report for the Month of August, 2016, presented by Walker.

Total Revenues: \$213,605.76

Total Expenditures: \$71,129.63

Fund Balance August 31, 2016: \$549,566.09

Motion by Barnett and supported by Cole to accept the Treasurer's report and to approve the payment of claims for September in the amount of \$288.04. Voice Vote. Motion Carried.

COMMITTEE REPORTS: None

DIRECTOR'S REPORT:

Personnel

- Trainee Jonathan Hughart has completed our training program and is dispatching on his own.

Approved 10/19/16

- My thanks to those who attended the services for Wesley Skinner, and a special thank you to Sherriff Cole and Chief Riley for their help with traffic control and escorting the procession. It meant a lot to our staff and especially dispatchers Shelley and Cayla Christmas. Tiffany Christmas was the driver in the fatal collision; she is the daughter to Shelley and older sister to Cayla.

Collaboration Projects

- CGAP
 - West Proposal: all employee training has been conducted. PFN connections between us and Newaygo are complete. We have seen two cut dates (9/15 & 9/20) come and go because of what can only be described as incompetence on the part of Frontier Communications. At this time, we do not have a cut date on the calendar as we are waiting for an update from Frontier on what may be possible. We have kept the Newaygo Co Administrator and our local legislators in the loop in case we have problems with the September 30 deadline. Personnel from Mason-Oceana, Newaygo and West are all working together very well to keep things moving forward.
 - Mason-Oceana Admin Phone System: the new phone system has been installed and is working very well. Our vendor NSOIT (pronounced “knows-it”) delivered on the excellent service we had heard about them. NSOIT was able to configure our firewall and switches at no extra cost. A problem area continues to be the door intercoms and we will address that when we’re able. For now, the old Nortel system handles building access fine.

Other Updates

- Merit Fiber- an e-mail to Oceana Co Administrator Bob Sobie seems to have freed up the delay and we have a quote in hand.
- Healthcare Rates- 2017 rates only saw a 2.49% increase to our existing plan.
- Parking Lot Concrete- both the dumpster concrete and parking lot resurface projects are complete.
- Mic Fee Dispute- all disputes over mic fee bills dating back to 2009 (nearly \$30,000) with the MPSCS have been resolved.
- Building Access Upgrades- We have a quote from NSOIT for \$2,735.91 for four door strikers that would integrate with the new ShoreTel system but we are considering different solutions that upgrade our overall building security.
- MDR-8000 Microwave Sale- no update
- 911 Impala- no update
- EMD v13.0- no update
- Network Security Upgrades- no update

Director Hasil reported that Viper is not currently recording our non-emergency lines. It is expected to be connected in one to two weeks. To bring the recording on immediately would cost approximately \$3,000. Barnett asked if staff can add notes into CAD to documents their actions on calls while the system is down. Farber stated that with only a few weeks until it is up and running, he doesn’t feel that the money should be spent. Hasil stated he will implement staff adding additional notes in CAD. Farber asked if anyone wanted to make a motion to spend the \$3,000.00 to bridge the down time of the recording on our non-emergency lines. No motion was made.

OLD BUSINESS:

Walker reported he spoke with Sobie the new Oceana County Administrator regarding the City of Hart TIF (Tax Increment Financing). Sobie stated that Hart is within their legal rights when it comes to the TIF.

NEW BUSINESS:

Healthcare renewal - Hasil stated he received the 2017 rates, there is a 2.49% increase from our current year. Hasil stated he will be taking the information to the Personnel and Finance Committees, but wanted to get opinions as to whether or not he should request additional rates. Barnett stated that the issue should be moved to the Committees.

Viper maintenance - Hasil requested Board approval for a one-year maintenance contract with West (Viper) in the amount of \$18,000. A discussion regarding the request was held.

Motion by Corey and supported by Walker to approve the one-year maintenance with West (Viper) in the amount of \$18,000. Further discussion was held. Voice Vote. Motion Carried.

Radio Console Maintenance – Hasil requested the Board to approve the payment of the Motorola MCC 7500 dispatch console radio maintenance. This was not included in the current year budget.

Motion by Barnett and supported by Hartrum to approve the payment in the amount of \$30,156.37 for Radio Console Maintenance contract. Voice Vote. Motion Carried.

ShoreTel Phone Maintenance – Hasil advised that the administrative phone system annual maintenance will be \$1,417.

Fiber Quotes – Hasil advised the Board that quotes were received from Charter Spectrum and Merit. Farber stated that the information can be presented to the Communications Committee to discuss.

NICE SIP Upgrade – Hasil informed the Board that the upgrade from analog to session initiation protocol (SIP) for ShoreTel to NICE recorder will be \$2,938.

Smart911 – Hasil stated he received a call from State 911 Administrator Harriet Miller-Brown stating she had 3 full licenses with the Smart911 grant funding. The grant would cover the complete cost for 18 months and after that time we could terminate the agreement at no cost to us. Hasil signed the agreement and is advising the Board.

Meetings for Personnel, Communications and Finance Committees were set for Monday, September 26th, starting at 10am.

There being no further business the meeting was adjourned at 11:25 a.m.

NEXT SCHEDULED MEETING: October 19, 2016 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary

Approved 10/19/16