

Finance Committee acted on a recommended from the Personnel Committee regarding the request from the Director to increase the Operations Manager's wage adjustment. The Committee believes a comparable compensation study that includes benefits, for the Operations Manager and all other positions in the Center, is needed. After the study, an increase to the Operations Manager can be made retroactive back to the first of the year. Barnett asked if we had ever had a Desk Audit completed. Barnett stated that it would more accurately compare what people do not just what their job title happens to be. Walker stated it would be more objective, Corey stated first we would need to have all job descriptions up to date. Hasil stated he would look into the Desk Audit to find out the cost and who may have already completed one within the 911 Centers. Hasil asked if he should bring his findings to the Personnel Committee or the full Board. Walker stated to bring it back to the full Board.

The Finance Committee met on September 26, after receiving a recommendation from the Personnel Committee, the Finance Committee voted to recommend to the Board to accept Simply Blue HSA \$1,450 health care plan at a cost to the employer of \$205,473. This includes the HSA Contributions of \$1,450 for singles and \$2,900 for 2 person/family.

Motion by Corey and supported by Taranko to approve the Health Care Plan presented. Voice Vote. Motion Carried.

A recommendation by the Personnel Committee and the Finance Committee regarding wage adjustments and wage increases was discussed.

Motion by Barnett and supported by Taranko to approve the following wage adjustments:

Wage adjustment for the Director's salary to \$61,886

Wage adjustment for the Operations Manager's salary to \$50,176

Wage adjustment for the Administrative Assistant to \$20.11 hourly

Increases effective January 1, 2017. Voice Vote. Motion Carried.

Motion by Barnett and supported by Hartley to increase all Dispatch staff by 2%, and to reinstate one Full Time Dispatcher position, both effective January 1, 2017. Voice Vote. Motion Carried.

Hasil handed out the budget for 2017. The 261-fund budget is in the amount of \$2,205,000; the 262-fund budget is in the amount of \$15,500.

Motion by Corey and supported by Walker to approve the budget in the amount of \$15,500 for the 262 fund and \$2,205,000 for the 261 fund, with the grand total of \$2,220,500. Voice Vote. Motion Carried.

Finance Committee received a recommendation from the Communications Committee that we approve the contract with Merit effective 10/19/16. This is a 5-year contract for internet connectivity, which has a onetime fee of \$6,510 and \$1,370 per month for 5 years. Finance Committee is recommending that the Board approve this contract with Merit.

Motion by Walker and supported by Bryant to approve the contract with Merit effective 10/19/16. Voice Vote. Motion Carried.

Approved 11/16/16

DIRECTOR'S REPORT:

Personnel

- Ray was contacted by Oceana Co SD Deputy Roy Strait regarding the great job Dispatchers Shelley Christmas and Jonathan Hughart did on a call of a 22-month-old baby choking on 9/18/16.
- The collapse of Oceana Co Deputy Roy Strait on 10/13/16 was very difficult for the staff, and especially the dispatchers working. They did an excellent job in quickly notifying responders and we are all relieved and encouraged by Roy's progress so far.

Collaboration Projects

- CGAP
 - West (Viper): Mason-Oceana 911 is ready to cut. Frontier and AT&T still need to complete changes for Newaygo to be ready to cut. Once Newaygo is ready West will send a tech to finish cutting both centers.
 - Admin phones: all non-emergency lines in the building have been cut to Viper via SIP. NICE completed SIP integration and recording our non-emergency lines was restored on 10/18/16

Other Updates

- MDR-8000 Microwave Sale- no update
- EMD v13.0- no update
- Network Security Upgrades- with a new fiber contract being signed today, our new firewall will soon be ordered and network security upgrades will begin as soon as connectivity with our fiber carrier is established.
- Ray and Connie attended the MERS annual conference and have already shared information with staff
- Ray is meeting with Geoff Hansen in Lansing today to discuss the possibility of introducing legislation that would fund ESInet statewide. The current projection is that funding will fall behind in 2018, at which time fees could be charged back to counties by E-911 telco providers.

OLD BUSINESS:

Hasil stated that he and Myers worked with Jim Duram of Oceana County, the County is now set up with Integrated Public Alert and Warning System (IPAWS).

NEW BUSINESS: None

There being no further business the meeting was adjourned at 11:04 a.m.

NEXT SCHEDULED MEETING: November 16, 2016 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary

Approved 11/16/16