

**MASON-OCEANA 911 BOARD
MEETING MINUTES
DATE: November 16, 2016**

PRESENT: Mark Barnett Greg Frick Kevin Walk
Kim Cole Laude Hartrum Bob Walker
Lance Corey Wally Taranko Matt Kanitz for Jeff White

ABSENT: Matt Bryant

STAFF: Ray Hasil
Todd Myers
Connie Blaauw

GUEST: Jim Duram

MEETING CALLED TO ORDER: Meeting called to order by Vice Chairman Cole at 10:06 a.m.

CITIZEN PARTICIPATION: None

APPROVAL OF AGENDA:

Motion by Walk and supported by Taranko to approve the Agenda as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous Board Meeting were presented.

Motion by Hartrum and supported by Barnett to accept the October 19, 2016 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: Treasurer's Report for the Month of October 2016, presented by Walker.

Total Revenues: \$62,442.36

Total Expenditures: \$241,917.79

Fund Balance October 31, 2016: \$279,107.39

Motion by Barnett and supported by Walk to accept the Treasurer's report and to approve the payment of claims for November in the amount of \$312.54. Voice Vote. Motion Carried.

COMMITTEE REPORTS:

The Personnel Committee met today at 9:05 a.m. They made a recommendation that went to the Finance Committee regarding 2016 Holiday Pay for Full Time Staff.

Approved 12/21/16

The Finance Committee met today at 9:33 a.m. to discuss Holiday Pay for Full Time Staff. Hasil summarized the discussion from both Committee's. The total cost would be \$19,980.63. After discussion, three motions were made.

Motion by Barnett and supported by Hartrum to approve the 2016 Holiday Pay as presented for all Full-Time employees. The funding will be carried in the same line item as it was in the past, before it was eliminated. Voice Vote. Motion Carried.

Motion by Barnett and supported by Walker to approve reinstating 8 – 8 hours Holiday Pay (64 hours) to Full Time employees for the budget year of 2017 and beyond. Voice Vote. Motion Carried.

Motion by Barnett and supported by Walker regarding the Holiday Pay for 2016 and each budget year thereafter, to be paid in one separate check, the first payroll in December. This amount will be pro-rated for any employee not working the full year, the Director will determine how to calculate the payment when pro-rated. Voice Vote. Motion Carried.

DIRECTOR'S REPORT:

Personnel

- Ray was contacted by Oceana Co SD Deputy Roy Strait regarding the great job Dispatchers Shelley Christmas and Jonathan Hughart did on a call of a 22-month-old baby choking on 9/18/16.
- The collapse of Oceana Co Deputy Roy Strait on 10/13/16 was very difficult for the staff, and especially the dispatchers working. They did an excellent job in quickly notifying responders and we are all relieved and encouraged by Roy's progress so far.

Collaboration Projects

- CGAP
 - West (Viper): Mason-Oceana 911 is ready to cut. Frontier and AT&T still need to complete changes for Newaygo to be ready to cut. Once Newaygo is ready West will send a tech to finish cutting both centers.
 - Admin phones: all non-emergency lines in the building have been cut to Viper via SIP. NICE completed SIP integration and recording our non-emergency lines was restored on 10/18/16

Other Updates

- MDR-8000 Microwave Sale- no update
- EMD v13.0- no update
- Network Security Upgrades- with a new fiber contract being signed today, our new firewall will soon be ordered and network security upgrades will begin as soon as connectivity with our fiber carrier is established.
- Ray and Connie attended the MERS annual conference and have already shared information with staff
- Ray is meeting with Geoff Hansen in Lansing today to discuss the possibility of introducing legislation that would find ESInet statewide. The current projection is that funding will fall behind in 2018, at which time fees could be charged back to counties by E-911 telco providers.

OLD BUSINESS:

Frick stated his Department is still having an issue with feedback when calling into 911. He believes it is a VOIP problem. Hasil asked if he would make a note of it when it occurs so he can look into it further.

NEW BUSINESS:

Hasil advised the Board that he received a complaint from an insurance company regarding an invoice from a wrecker company in Oceana County. Hasil will work through our 911 wrecker policy and with all the agencies that were at the scene of the incident.

There being no further business the meeting was adjourned at 10:45 a.m.

NEXT SCHEDULED MEETING: December 21, 2016 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary