

**MASON-OCEANA 911 BOARD
MEETING MINUTES
DATE: MAY 18, 2016**

PRESENT: Mark Barnett Greg Frick Bob Walker
 Matt Bryant Dan Leimback Jeff White
 Bob Farber Wally Taranko Steve Hansen for Kim Cole

ABSENT: Lance Corey
 Kevin Walk

STAFF: Ray Hasil
 Todd Myers
 Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Farber at 10:01 a.m.

CITIZEN PARTICIPATION: None.

APPROVAL OF AGENDA: Director Hasil asked if we could move the Audit review just ahead of the Treasurer's Report. Walker requested to add City of Hart TIF (Tax Increment Financing) to New Business.

Motion by Frick and supported by White to approve the Agenda with above adjustments. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous Board Meeting were presented.

Motion by Frick and supported by Leimback to accept the April 20, 2016 Board Meeting Minutes as presented. Voice Vote. Motion Carried.

AUDIT REVIEW: Dane Porter with Abraham & Gaffney presented his report for the year ending December 31, 2015. On page 2 of the report, Dane stated that Operating Expenses and Service Contracts lists the amount of \$63,061; this does not include two Sungard Bills totaling \$50,294 bringing that line item to \$113,355. He will make that change and forward a corrected report to Director Hasil. Dane also stated that we added to our net position for the second year in a row.

Motion by Taranko and supported by White to accept the Audit report pending changes to the Service Contract line item as stated above. Voice Vote. Motion Carried

TREASURER'S REPORT: Presented by Treasurer Walker. Treasurer's Report for the Month of April, 2016.
Total Revenues: \$102,016.23

Total Expenditures: \$164,465.73

Fund Balance April 30, 2016: \$358,429.99

Approved 6/15/16

Motion by Barnett and supported by Bryant to accept the Treasurer's report and to approve the payment of claims for May in the amount of \$102.92. Voice Vote. Motion Carried.

COMMITTEE REPORTS: None

DIRECTOR'S REPORT:

Personnel

- Trainee Danielle Lloyd is on step 3 of 4 in training and expected to be on her own in July.
- Trainee Jonathan Hughart is on step 1 of 4 in training and expected to be on his own close to Labor Day.

Collaboration Projects

- CPE
 - Intrado Proposal: specs have been finalized and final contract wording is being worked through.
 - Mason-Oceana Admin Phone System: seven companies visited 911 to participate in a walk-through on Friday, May 6. The RFP closes on Friday, May 20

Other Projects

- Merit Fiber- we anticipate an update on the Merit/PFN fiber agreement within one week.
- EMD v13.0- no updates
- Parking lot concrete- no updates
- CAD changes for medicals- Todd has completed the CAD modifications and we are working through training staff. We are on schedule for implementation by Memorial Day.
- Network security upgrades- no updates
- Building access upgrades- an initial quote was received from Brooks Security but needed adjustments.

Other Updates

- MPSCS microwave project- Tele-Rad is working with MPSCS to verify the proposed Dataradio updates will work.
- MDR-6000 microwave sale- challenges with shipping entire racks were too much to overcome. The offer for all 8 power amplifiers for \$1,600 still stands and it is my recommendation we accept the offer since the power amplifiers are small and much easier to ship. We will contact a local vendor that may be interested in the remaining equipment. Otherwise the remaining equipment should be scrapped.
- The 4 MDR-8000 microwave units are still in service and will be bid out when taken out of service.
- Ray was voted in as the Michigan Communications Unit Workgroup vice chair
- The MPSCS system upgrade from 7.13 to 7.15 is complete with some minor cleanup on our RCM
- We met with Mason & Oceana Co SD's, MSP, Newaygo Co CD and MDOT to discuss how our agencies can better integrate to provide real-time information to the public.

Regarding the sale of the MDR-6000 Hasil is requesting the Board to approve the sale of the 8 power amplifiers for \$1,600, instead of the entire racks that was approved last meeting.

Motion by Walker and supported by Taranko to allow Hasil to sell or dispose of the microwave equipment at his discretion. Voice Vote. Motion Carried.

OLD BUSINESS: None.

NEW BUSINESS: Walker advised the Board that the City of Hart has a T.I.F. (Tax Increment Financing) for their downtown development that was in place before the 911 millage was passed. It was explained that the T.I.F. allows tax increases levied after the T.I.F. passage to be kept and used instead of passing them on to 911. Taranko and Barnett stated the City of Ludington also has a T.I.F. that has been in place before the 911 millage was passed, however they still pass along the millage funds to 911. Walker stated he will look into this further and report back to the Board at the June Board meeting.

There being no further business the meeting was adjourned at 11:02 a.m.

NEXT REGULARLY SCHEDULED MEETING: June 15, 2016 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary

Approved 6/15/16