

**MASON-OCEANA 911 BOARD
MEETING MINUTES
DATE: MARCH 16, 2016**

PRESENT: Mark Barnett Greg Frick Bob Walker
Kim Cole Dan Leimback Jeff White
Lance Corey Wally Taranko
Bob Farber Kevin Walk

ABSENT: Matt Bryant

STAFF: Ray Hasil
Todd Myers
Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Farber at 10:03 a.m.

CITIZEN PARTICIPATION: None.

APPROVAL OF AGENDA:

Motion by Walker and supported by Frick to approve the Agenda as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous Board Meeting were presented.

Motion by Corey and supported by Taranko to accept the February 17, 2015 Board Meeting Minutes as presented. Voice Vote. Motion Carried.

TREASURER'S REPORT: Presented by Treasurer Walker. Director Hasil found a discrepancy in the report, page #5 the Money Market amount reported as \$324,361.01 should be \$200,000.00 less (accounting for the monies pulled from the Money Market and deposited into our Fifth-Third account to pay off MCC7500 Radio System). Also, the Cash Balance increased by \$8.19 due to a fourth quarter of 2015 revenue check that came in on 3/9/16 and was posted back to 2015. The corrected figures are below.

Treasurer's Report for the Month of February, 2016. Total Revenues: \$321,464.17

Total Expenditures February, 2016: \$556,091.58

Fund Balance February 29, 2016: \$333,641.03

Motion by Barnett and supported by Corey to accept the Treasurer's report with an amendment to the Money Market Balance (page 5) to read \$124,361.01 and the Total Balance to read \$333,641.03. Also, to approve the payment of claims for March in the amount of \$729.47. Voice Vote. Motion Carried.

Approved 4/20/16

COMMITTEE REPORTS: None

DIRECTOR'S REPORT:

Personnel

- Trainee Stacy Gregwer recently completed her dispatch training and is now part of our regular part-time schedule.
- Trainee Danielle Lloyd is expected to complete training later this summer.
- We are testing 10 part-time applicants for a new part-time position. We are using industry standard dispatcher testing software for the first time and believe it will greatly assist with employment decision making.

Collaboration Projects

- CGAP
 - The Newaygo County Board of Commissioners signed the intergovernmental agreement, allowing us to proceed with finalizing the CPE solution selection.
 - The CPE process had been changed to a sole procurement, which means it will not go through another RFP process. All payments for the remainder of the CGAP grant must be completed by mid-July. Final acceptance testing must be complete by September 30.

Other Updates

- The MPSCS microwave upgrade caused some timing problems with Fire/EMS simulcast paging in Ludington. After a few weeks of trying to isolate the problem we think the paging is again working as expected.
- We were approved for a MMRMA RAP grant to replace our legacy Pelco security camera multiplexer with a new DVR multiplexer that will allow staff to control and view cameras from their consoles.
- Todd and I attended the Michigan Statewide Interoperable Communications conference in Traverse City. Updates on new information was shared with agency heads.
- Personnel from Abraham & Gaffney were onsite for two days to conduct the field portion of our 911 audit. The audit report will be presented at the May 911 Board meeting.
- One offer has been received on the 4 MDR-6000 microwave units. The offer is for \$1,600 for 8 power amplifiers or \$2,500 for all 4 units. I am waiting for more offers before presenting a recommendation to the 911 Board. The 4 MDR-8000 microwave units are still in service.

Community Involvement

- Our 2015 annual reports begin shipping out this week. Each jurisdiction will receive a wide format map of their area along with the annual report.

OLD BUSINESS: None.

NEW BUSINESS: Telephone surcharge levy requests to both Counties.

Motion by Barnett and supported by Leimback to approve the request of the full \$2.09 telephone surcharge levy to both Mason and Oceana Counties. Voice Vote. Motion Carried.

There being no further business the meeting was adjourned at 10:37 a.m.

NEXT REGULARLY SCHEDULED MEETING: April 20, 2016 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary

Approved 4/20/16