

**MASON-OCEANA 911 BOARD  
MEETING MINUTES  
DATE: December 21, 2016**

**PRESENT:** Bob Farber Greg Frick Bob Walker  
Matt Bryant Laude Hartrum Jeff White  
Kim Cole Wally Taranko Mike Harrie for Mark Barnett  
Lance Corey Kevin Walk

**STAFF:** Ray Hasil  
Todd Myers  
Connie Blaauw

**GUEST:** Craig Mast and Jim Duram

**MEETING CALLED TO ORDER:** Meeting called to order by Chairman Farber at 10:03 a.m.

**CITIZEN PARTICIPATION:** None

**APPROVAL OF AGENDA:**

**Motion by Frick and supported by Bryant to approve the Agenda as presented. Voice Vote. Motion Carried.**

**MINUTES OF THE PREVIOUS MEETING:** Minutes of the previous Board Meeting were presented.

**Motion by Taranko and supported by Walker to accept the November 16, 2016 Board Meeting Minutes. Voice Vote. Motion Carried.**

**TREASURER'S REPORT:** Treasurer's Report for the Month of November 2016, presented by Walker.

Total Revenues: \$273,208.56

Total Expenditures: \$75,779.31

Fund Balance November 30, 2016: \$472,085.80

**Motion by Hartrum and supported by Bryant to accept the Treasurer's report and to approve the payment of claims for December in the amount of \$141.91. Voice Vote. Motion Carried.**

**COMMITTEE REPORTS:** None

## DIRECTOR'S REPORT:

### 911 Board

- This is our final 911 Board meeting of 2016, and is the final meeting for our Oceana County Sheriff representative and Board Chairperson Sheriff Bob Farber. We went through some significant financial challenges during Bob's time as our Chair. I would like to personally thank him for his dedication to Mason-Oceana 911 during my time as Director.

### Personnel

- Four of our part-time employees applied for the full-time position opening. Amy Grondsma was selected for the position and will begin soon.
- The staff that worked the Parkview Manor fire on December 15, 2016 did incredibly well. Three calls came in almost simultaneously, one of them being an elderly woman trapped by smoke in her 2<sup>nd</sup> floor apartment. The dispatcher gave instructions, updates, and stayed on the line with her for 15 minutes until she was rescued. By the numbers, there were over 620 phone calls, tones and radio transmissions directly and indirectly to 911 staff in less than an hour.

### Collaboration Projects

- CGAP
  - West (Viper): Mason-Oceana 911 and Newaygo Co CD cut their 911 lines to Viper on December 14 & 15 respectively. Due to an oversight by Frontier Communications there is still cleanup work to do; a portion of southernmost Oceana Co that includes 500 customers will continue to hit our old system until Frontier can make changes after the holiday break. Final acceptance agreements with West were signed on Monday, December 19, 2016 by both Cyndie Miller and I. There is still plenty of collaborating in the works but this is my final Competitive Grant Assistance Program (CGAP) update! This three-year grant-funded project was a huge success and has already paved the way for other collaborations. About \$1,000,000 was saved between the two centers and it has already ignited a 5-county collaboration that will continue to build next-generation 911 networks while saving money.
  - Our new Viper system opens a new world of data that we have never had access to. This new data will be used to better understand the frequency and time we spend on emergency and non-emergency calls. From just one month of non-emergency call data we realized that our call volume reporting that has historically been 'best guess' based is off by as much as 300%.

### Other Updates

- Building Access- quotes have been received from two of three vendors. Phase I will be implemented immediately in January to replace the door striker/intercoms. The existing intercoms interface only with our old phone system, forcing us to keep our old phones at the console positions until a new system is installed.
- Merit Fiber- PFN will be punching down four new fiber strands for Merit to use. Merit is scheduled to install on the night of January 11, going live on January 12.
- MDR-8000 Microwave Sale- offers to purchase used equipment have been much less than expected but we plan to take what we can get from them.

- EMD v13.0- both Mason and Oceana county Medical Control Boards have preliminary information on EMD v13.0. I need to compile detailed information for both boards for approval.
- Network Security Upgrades- our new firewall was ordered and some configuration has been started by Optimal Solutions. We plan on implementing the new firewall soon after the Merit connection is live so there is limited overlap on paying for two fiber connections.

#### Community Outreach

- The final meeting of MSP's Citizen's Academy was held at Mason-Oceana 911 and included a tour of our facility.

**OLD BUSINESS:** None

#### **NEW BUSINESS:**

Director Hasil reported that our MERS Rep. Michael Overley recently came in and spoke with the staff. The discussion was centered around the Defined Benefit plan and possible changes by the Legislators. Director Hasil recommends at this time we hold off on any changes to our current plan, as we have budgeted to pay our full impact rate for 2017, from our Annual Actuarial Report. Walker agreed stating we should wait to see what if any, changes the Legislators make.

911 new vehicle purchase, Director Hasil has been comparing prices on several vehicles. The Ford Expedition and the Chevy Tahoe are two he is considering. Walker request the Director bring his top two options with pricing to our next meeting. Corey requested the budget amendments that would need to be made to be brought to the next meeting also.

Director Hasil asked for permission to sell the MDR-8000 equipment for the best price he can get. Whatever is left, Hasil recommends giving to MPSCS.

**Motion by Frick and supported by Hartrum to allow the Director to sell the MDR-8000 equipment with any remaining portion to be given to MPSCS. Voice Vote. Motion Carried.**

There being no further business the meeting was adjourned at 11:25 a.m.

**NEXT SCHEDULED MEETING:** January 18, 2016 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary