MASON-OCEANA 911 BOARD
MEETING MINUTES
DATE: APRIL 20, 2016

PRESENT:	Mark Barnett	Bob Farber	Bob Walker
	Matt Bryant	Greg Frick	Jeff White
	Kim Cole	Wally Taranko	
	Lance Corey	Kevin Walk	

ABSENT: Dan Leimback

STAFF: Ray Hasil
Todd Myers
Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Farber at 10:04 a.m.

CITIZEN PARTICIPATION: None.

APPROVAL OF AGENDA:

Motion by Frick and supported by Taranko to approve the Agenda as presented.

Walker requested to add to the Agenda under New Business, the discussion of the Loan to Mason-Oceana 911 by Oceana County**.**

A new motion was made by Walk and supported by Cole to approve the agenda with the requested addition of the Loan to Mason-Oceana 911 by Oceana County to be placed under New Business. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous Board Meeting were presented.

Motion by Taranko and supported by Barnett to accept the March 16, 2015 Board Meeting Minutes as presented. Voice Vote. Motion Carried.

TREASURER'S REPORT: Presented by Treasurer Walker. Treasurer's Report for the Month of March, 2016. Total Revenues: $149,429.52

Total Expenditures March, 2016: $84,599.26

Fund Balance March 31, 2016: $394,456.30

Motion by Barnett and supported by Corey to accept the Treasurer's report and to approve the payment of claims for April in the amount of $218.46. Voice Vote. Motion Carried.

COMMITTEE REPORTS: None

Approved 5/18/16

DIRECTOR'S REPORT:

Personnel

- Trainee Danielle Lloyd is on step 2 of 4 in training and expected to be on her own later this summer.
- A new trainee was hired and began training last week.

Collaboration Projects

- CPE
    - CAMA Trunk Relocation: as part of our Intrado cutover our E911 circuits will be relocated from the Frontier central office to Mason-Oceana 911.
    - Intrado Proposal: we are very close to signing on the final proposal acceptance.
    - Mason-Oceana Admin Phone System: we are working with Newaygo Co to RFP a new IP based administrative phone system to integrate with the new Intrado solution. Wording was e-mailed to Newaygo County Monday and we hope to have the RFP online by this Friday.

Other Projects

- Merit Fiber- PFN and Merit recently came to an agreement for the connection to 911.
- EMD v13.0- this major upgrade was shared with Oceana Co and will soon be shared with Mason Co for consideration on how to implement.
- Parking lot concrete
- CAD changes for medicals- Todd is working through changes to CAD that will allow FD responders to respond to P1, P2 or P3 calls, or any combination of. We are committed to implementation by Memorial Day.
- Network security upgrades- some portions of the project are just starting to begin. Other portions are on hold until our new internet connection is finalized.
- The new website is online. The new site is mobile friendly and allows editing via web-based tools rather than PC installed editing software.

Other Updates

- The MPSCS microwave project continues to cause hiccups in our area. Our Dataradio system is causing a delay in migrating some final connections.
- The Ludington tower experienced a problem with its receive antenna that caused radio problems in the Ludington area, particularly MCSD. The problems seem to be resolved.
- 911 was approved for a MMRMA RAP grant to replace our legacy Pelco security camera system that was damaged by lightning with a modern-day DVR system. Camera views have already been installed on dispatcher workstations. It is a 50/50 grant. We are working on getting quotes for the building access upgrades.
- The 4 MDR-8000 microwave units are still in service and will be bid out when taken out of service.

OLD BUSINESS: None.

NEW BUSINESS:

There is a request by a staff member for full allocation of their HSA funds for the year.

Motion by Barnett and supported by Walk to allocate the full years HSA funds to the staff member making the request. Voice Vote. Motion Carried.

Offers for MDR-6000 microwave equipment. Director Hasil reached out to four possible buyers for the equipment. He received a single bid from Single Source Communications out of Nebraska, in the amount of $2,500.00 for everything. Jim Durham the Emergency Manager for Oceana County reached out to someone in Michigan that would possibly be interested, Hasil spoke with them they were not ready to make a bid but stated if they did it would in the hundred dollar range not thousands. Hasil request the Board to accept the $2,500 bid.

Motion by Barnett and supported by Walker to accept the $2,500 bid for the equipment. Voice Vote. Motion Carried.

Walker stated he spoke with Sue Johnson, Oceana County Administrator, regarding a $50,000 loan made to Mason-Oceana 911 that is due to be paid by 2018. Corey stated in 2014 we made an agreement with Oceana County to pay $50,000 less on our bond payment, due to cash flow issues, and we agreed at that time we would make up that $50,000 by 2018. Walker stated the County is not pushing for an early payment, they just wanted to make sure it was not forgotten.

There being no further business the meeting was adjourned at 10:44 a.m.

NEXT REGULARLY SCHEDULED MEETING: May 18, 2016 at 10:00 a.m. at the Mason-Oceana 911 Conference Room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary

Approved 5/18/16